GLOBAL EXPERIENCES
LGBT-Friendly INTERNSHIP LISTINGS
Worldwide – By Placement Fields

Below is a list of current LGBT-friendly internship opportunities available through Global Experiences in SYDNEY, LONDON, FLORENCE and NYC. No previous Italian language knowledge is required for Florence placements as students will begin with cultural immersion language training in country. The companies hosting the internships are not listed because of confidentiality agreements with these organizations which help to shield them from unsolicited inquiries. Global Experiences works with their principals and hiring managers to pre-qualify “best fit” interns for their current and ongoing needs. Students interested in these positions should contact Jon Peterson at Global Experiences by phone at 1-877-GE-ABROAD or (410) 267-7306. The email address for more information is: jon@globalexperiences.com. Their web site is: www.globalexperiences.com

SYDNEY, AUSTRALIA

ACCOUNTING

If you are a “number cruncher” but also seek a casual (but professional) work environment, this internship opportunity is for you! This firm started out as an artist management company and now also has a large event management division for entertainment industry clients. As part of their celebrity management responsibilities, they also assist their clients with financial planning. In this capacity, interns can perform a wide range of assignments including general accounting procedures, stock market/investment research, correspondence with financial institutions & brokers, and other special projects. REQUIREMENTS: Junior class standing, a 3.2 GPA. QuickBooks or other accounting software knowledge is required. Some combination of accounting, personal finance, stock market knowledge and/or a tax law background is preferred.

ARTS JOURNALISM– CLASSICAL MUSIC/FINE ARTS

This is a phenomenal opportunity for a classically trained musician interested in fine arts journalism to do high level work at a national culture/leisure magazine. In the alternative, this placement could also suite a journalism student with knowledge of the fine arts. In this highly competitive placement, the selected intern will work directly with the editor-in-chief on tasks relating to classical music review writing, editing attending other performing/fine events in Australia. REQUIREMENTS: Junior class standing, 3.3GPA and a combination of feature writing/editorial abilities with substantial knowledge of classical music and fine arts.
**ADVERTISING – BRAND DEVELOPMENT**

This boutique marketing agency specializes in social media campaigns, brand development, intelligent web design/development and marketing SEO. They seek interns with a combination of creative marketing and writing skills coupled with advanced computer skills. REQUIREMENTS: Knowledge of PPC software and e-marketing methods is preferred. Sophomore standing with marketing and computer coursework is also mandatory. Some evidence of marketing abilities (campaign portfolio) may be requested.

**BUSINESS DEVELOPMENT (NON-PROFIT FUNDRAISING)**

Global Experiences has a unique opportunity for students interested in the environmental policy, research, and non-profit management. This research institute is focused on national park management issues and in the heart of a UNESCO world heritage area.

Interns at this host organization will learn more about non-profit fundraising, development, and grant writing. They will also assist with database management and targeted marketing efforts. REQUIREMENTS: Student qualifications can vary greatly, but should include a combination of credentials in environmental science, research methodology, and/or non-profit management. Sophomore standing and a 3.0 GPA are required.

**BUSINESS DEVELOPMENT: MARKETING, NETWORKING & PROMOTION**

This organization connects business women through their online member community, a national events program, fundraising efforts, and strategic partnerships. Their community is comprised of women working in a variety of organizations from small & medium-sized businesses to large multinational corporations. Internship duties include updating their member directory, leading up online discussion groups, coordinating “member only” events and the writing of weekly newsletters. REQUIREMENTS: Sophomore standing, 3.0 GPA, and a combination of writing, organizational, and interpersonal skills.

**FASHION BUSINESS: MARKETING/PUBLIC RELATIONS/MERCHANDISING**

**FB #1**

This designer is well known for their resort wear, swimsuits and dresses through their creative use of exotic prints from around the world. Their product line is targeted towards a “high end” consumer base. This is a creative and personality driven organization with unique daily employee practices including morning yoga on the beach. Interns will do merchandising and general office work, ordering and other business tasks. Although there is some exposure to design practices and procedures, this is not a design focused placement. REQUIREMENTS: Sophomore class standing, 3.0 GPA, and fashion business, marketing, or merchandising career goals. Strong work ethic and the “right attitude” are required.
FB #2

This contemporary Australian designer focuses on quality & elegance. Their aim has been to blend elegance with innovation. Their focus in the market place is on luxurious fabrics and quality craftsmanship. Specifically, their clothes are detailed, tailored, and maintain a sexy modern edge. They are looking for candidates with internship positions in public relations, marketing and sales.

REQUIREMENTS: Junior class standing, coursework/work experiences in fashion and/or marketing & PR, 3.0 GPA and a strong combination of writing and interpersonal skills.

FASHION DESIGN

This very successful company is one of Australia’s most prominent fashion designers, with seasonal shows during Paris and Australian fashion weeks. They began with lingerie styled dresses and have moved their focus into a full range of women’s fashion. This is a phenomenal opportunity for extremely talented and serious students. Interns will start at the bottom and (based on their initiative and willingness to jump in) will have greater tasks offered to them.

REQUIREMENTS: 3.5 GPA in fashion major and junior class standing. A humble attitude, strong work ethic, and “thick skin” are required for the fast paced (and often intense) work environment.

FD #2

This leading Australian fashion designer has over 40 years experience in designer fashion with many awards. With many new related brands and lines, they continue to thrive by providing stunning garments of a high quality that attract confident and successful women.

REQUIREMENTS: Sophomore class standing, 2.9 GPA and some combination of fashion coursework and practical work experiences. This position requires someone who is “detail oriented” with very good technical skills.

FD #3

This established Australian fashion company with a young women’s brand with multiple retail stores. The selected intern(s) will get an excellent overview to many aspects of fashion business, retail, publicity and general operations. Students will work with their in-house staff on marketing, PR, as well as help plan for new seasonal launches. They will also use their knowledge and “fashion passion” for website contributions as well. This placement is ideal for first and second year students interested in a well-rounded experience in fashion business.

REQUIREMENTS: 2.9 GPA, 19 years of age, and demonstrated interest/skills in fashion, public relations, etc.

FD #4

This leading Australian fashion designer has over 40 years experience in designer fashion with many awards. With many new related brands and lines, they continue to thrive by providing stunning garments of a high quality that attract a loyal audience of confident, successful women.

REQUIREMENTS: Sophomore class standing, 2.9 GPA and some combination of fashion coursework and practical work experiences. Requires good technical skills.
**FD #5**

This chic designer targets women who appreciate fashion as an expression of individuality. A sense of cool confidence and discovery underpins their design aesthetic and product mix. REQUIREMENTS: Sophomore class standing, 2.9 GPA and some combination of fashion coursework and practical work experiences.

**FD #6**

A fashion design focused placement allowing students and graduates to use their technical skills to learn about the fashion lifecycle close up. The company is a designer and manufacture of fresh, wearable women's clothing for the 20 - 35 yr old market and is based in the hip inner city area of Sydney. REQUIREMENTS: Sophomore class standing, 2.9 GPA and some combination of fashion coursework and practical work experiences. Requires good pattern cutting and excellent technical skills.

**GRAPHIC DESIGN - CREATIVE DEPARTMENT (DIGITAL AD AGENCY)**

This award winning digital advertising agency works exclusively with “blue chip” clients such as Sony, Jacob's Creek and Nurofen on national and international campaigns. They seek top notch interns with a genuine ambition to deliver exceptional digital work; there is an opportunity for successful interns to join their staff at the end of their apprenticeship period. The selected intern will have a background in graphic design, web design, and other creative aspects of digital production. REQUIREMENTS: 3.2 GPA (3.5 in major) with a strong “best of” portfolio.

**GD #2**

This boutique marketing agency specializing in Marketing Strategy, Social Media Campaigns & Social Media Management, Brand Development, Intelligent Web Design and Development, Marketing Communications and Search Engine Marketing. Placements will be developed to match the stage and interests of the intern.

**HOTELS/HOSPITALITY MANAGEMENT**

Sydney is not only the home to well known international hotels, but also to a number of smaller, five star “boutique hotels.” This firm offers a rotational position that combines front desk work with hotel management, general office administration and other key areas of need and student interest. This hotel has a strong international reputation and previous GE participants have provided us with “very good” feedback. REQUIREMENTS: 3.0 GPA, junior class standing and a combination of hotel/hospitality coursework and practical experience.
HOTELS #2

This company specializes in training and recruitment for the hospitality industry. In addition, they do mid-upper level recruitment for experienced hospitality industry workers and managers. They also do training and first job placement through their own international academy. Their internship opportunities vary greatly as their client’s needs dictate, so ask your Global Experiences representative for the latest updates. REQUIREMENTS: Junior Class standing, 3.0 GPA, and a strong Hospitality Industry background. A combination of coursework and practical work experience is highly desired.

HUMAN RESOURCES - STAFFING/RECRUITING & OFFICE ADMINISTRATION

HR #1

This company specializes in training and recruitment for the hospitality industry. In addition, they do mid-upper level recruitment for experienced hospitality industry workers and managers. They also do training and “first job” placement through their own international academy. This opportunity would be ideal for a student who hopes to find a position as a HR “Generalist” at a firm that specializes in recruiting and staffing. REQUIREMENTS: Junior Class standing, 3.2 GPA, and a strong HR background. A combination of skills in business, scheduling, and organizational skills required.

HR #2

This placement is working with the Human Resources director of a high end boutique hotel chain with hotels in Sydney and around Australia. Interns will be working on tasks related to internal staff management, team building, and recruiting and people management. Interns will need to work independently and will be given a variety of tasks and may be invited to learn about other areas of the organization through their time in the company. Interns must have great presentation and communication skills and a background with relevant HR coursework.

INTERIOR DESIGN – PR/BLOGGING/COPYWRITING (FRENCH PROVINCIAL FURNITURE & INTERIORS)

This is a unique opportunity for a copywriter with an affinity for interior decorating and decorative art and lifestyle issues. The working environment is in a pleasant old house/showroom decorated in the Louis XV style in the best suburb in Sydney. The selected intern will write short articles, web content, blog entries and newsletter text on interior design, decor, and decorative art with an emphasis on Louis XV style, French provincial interiors and lifestyle. REQUIREMENTS: Two or more years of university course in journalism, creative writing, copywriting, familiarity with an Apple Mac environment, and a passion for French interior design.
MARKETING – SOCIAL MEDIA (SOCIAL ENTREPRENEURSHIP)

This placement is very unique. The firm has a small central Sydney office and is involved in a “socially conscious” enterprise; the production of organic T-shirt designs produced in Bali and sold internationally. Their humanitarian mission is for social change as a percentage of profits go back to education of Balinese children.

This position requires a combination of creative marketing and writing skills coupled with advanced computer skill sets. Company principals are very willing to treat this intern like a senior team member and have a well designed internship program. REQUIREMENTS: Sophomore standing, 2.9 GPA required. Positive attitude and “willingness to learn” is critical. Knowledge of Constant Contact, Face book, You Tube, and other e-marketing methods is highly desired.

MUSIC INDUSTRY (VARIOUS PLACEMENT OPPORTUNITIES)

This new digital music record label and media company maintains a wide range of alliance-partnerships which it calls upon to create distribution, marketing and promotional systems for artists, labels and content partners. Because their digital distribution business and services continues to expand, they currently seek interns in a number of areas including music licensing, content aggregation, music licensing, B2B & B2C marketing, radio promotion, copywriting, A & R, music journalism & PR, and artist publicity. Interns experience a wide array of tasks ranging from everyday office administration duties to the more exciting roles in the areas listed above. Hours are 9AM to 5PM with a very casual work environment. REQUIREMENTS: Seniors or recent graduates in a digital media, music business, marketing, event organization, music law or a closely related major.

PUBLIC RELATIONS- AGENCY

What distinguishes this agency from their competitors is their bespoke approach. They support their clients with a full range of PR service including hands-on media relations, event & consumer marketing, and issues surrounding crisis management. Their consultants work in teams of three, ensuring that back-up and advice are always readily available. GE interns would be an integral part of these teams. Duties include writing press releases, securing press coverage, and using rhetorical prowess and interpersonal skills to secure results. REQUIREMENTS: Junior class standing, PR class work and a strong personality (with tenacity) a must. PR writing samples will be required for acceptance.
WEB DESIGN-GRAPHIC DESIGN- IT INTERNSHIP

This firm has two areas of business. Event management and staffing for celebrity and large national and high end clients, and selling/marketing of corporate promotional products for clients like Microsoft. In both related areas, they have become providers of corporate events, promotional marketing, award ceremonies, road shows, and product/ media launches. This is an internship in their IT, technical, and graphic/web design departments. Positions can vary greatly, so a wide variety of skill sets would be considered. Internship is unpaid for regular duties, but can offer evening paid opportunities to help staff and manage their corporate events. REQUIREMENTS: Sophomore standing, 3.0 GPA. HTML, Adobe Creative Suites, Photoshop and other combination of technical skills desired.

LGBT-Friendly INTERNSHIP OPPORTUNITY LISTINGS

LONDON – By Placement Fields

ACCOUNTING: BOOK KEEPING & FINANCIAL PLANNING

An established advertising agency needs assistance from a talented intern interested in accounting. The selected candidate should also be capable of setting up a complete financial management & budgeting process. Duties include developing a formal procedures for ordering/signing off invoices, forecasting (VAT and cash), projecting P&L for each project, cash flow control & management, dealing with debtors/creditors issues associated with petty cash & credit cards and the weekly management of business accounts. The firm has Sage 50 accounting software and a freelance book keeper who comes in once a week to enter invoices (that produces) a quarterly VAT return. The intern will need to work with the book keeper to develop Sage to enable the above. REQUIREMENTS: Junior class standing, 3.4 GPA, knowledge of Sage software and demonstrated accounting ability.

ARCHITECTURE – BUILDING DESIGN and RENOVATION

This unique company believes in the power of architecture to transform environments and enhance everyone’s quality of life in a natural and instinctive way. If you seek an internship with a company with a diverse array of clients (and structural types), this firm builds hotels, hospitals, office buildings, residential developments and large private homes. Placements are available in both interior design and structural architecture. Duties include various projects involving the use of architectural CAD (Computer Aided Design) Systems, 3-D modeling software, and assisting on visits to active work sites. Students will also take notes at client meetings & briefings. REQUIREMENTS: 3.4 GPA, and Senior class standing (recent grad or graduate school student) from a strong architecture program. A design portfolio is also required.
ART GALLERY – MANAGEMENT & MARKETING
This recently opened gallery specializes in contemporary Asian art. Some events take place in the evening and the selected intern will be required to stay late and assist with event staging acting as the gallery’s ambassador. Other duties include performing administrative work and marketing. Since marketing is a critical responsibility, the intern will also help devise ways to meet client attendance targets by investigating new prospects and researching like-minded organizations. She or he will also be required to research and develop a marketing strategy that expands the gallery’s presence online and further develops the organization’s list of press contacts. REQUIREMENTS: Junior class standing, 3.3 GPA in a business, marketing, or arts management major. Outstanding interpersonal skills, tenacity, and organizational skills are required.

BUSINESS DEVELOPMENT – EDUCATIONAL PROGRAMMING
This academic organization’s mission is to produce brochures & websites that make it easier for prospective students to find the right school, college or university to advance their educational goals. Tasks include educational industry research, lead generation & calling, client meeting note taking and general administrative support. If the selected student also has advanced IT skills, there will also be opportunities to engage in some link building (SEO) activities. REQUIREMENTS: Junior class standing, 3.1 GPA and strong interpersonal & organizational skills.

EVENT MANAGEMENT—CONCERT/CLUB PROMOTIONS
This cool company owns five venues in London all with a different lifestyle emphasis (punk, Latin, LGBT etc.) and seeks interns at both their main office and at individual venues. Duties include event promotional activities utilizing an array of marketing and social media skills (Facebook, Twitter, etc), editorial upkeep of the master database and management of direct marketing email campaigns. General office errands and administrative duties are also expected. The internship allows students the opportunity to organize, promote, manage and host their own club events. (Any “over time” worked will be refunded on the following day with “comp time” off.) REQUIREMENTS: Sophomore class standing, 2.8 GPA, and a combination of Internet marketing and organizational skills. Interest in pop culture and cool music/lifestyles a plus!

EVENT PLANNING
This firm has been providing arrival (orientation) packages for international travelers for ten years. They work primarily with the UK government, several London boroughs and county councils and other agencies. Typical internship duties include filing mail, answering telephone calls and dealing with enquiries, arranging national Insurance appointments, database entries, General e-mail enquiries and setting up their conference room ready for welcome meetings and social events. There is strong events planning element as the intern must find new and exciting venues which they could add to their events.
calendar, general research into new events and helping to set up and manage these events.
REQUIREMENTS: Sophomore class standing, 3.0 GPA, and strong organizational & interpersonal skills.

FASHION BUSINESS: RETAIL & BUSINESS ADMINISTRATION

This unique fashion and lifestyle organization sells merchandise through hundreds retail outlets England and Australia. In the last ten years, they have continued to grow the business to maintain their position at the forefront of organic natural clothing manufacturing and retailing. They seek an intern interested in environmentally conscious clothing alternatives who is willing to assist with general office duties and provide managerial support to our London based retail operation. REQUIREMENTS: Freshman class standing, a 2.8 GPA and a strong interest in fashion, retail and business administration in a social entrepreneurship environment.

FASHION BUSINESS: OPERATIONS/ MARKETING/ PUBLIC RELATIONS

This designer specializes in a mixture of textures, fabrics, embroidery and crochet. Her collections have been featured in various major publications worldwide. They seek a PR assistant and personal assistant for the designer/company owner. The selected intern will develop skills in fashion PR and work with various publications, stylists and photographers. He/she will also assist in the PR preparations of their Spring & Fall collections for London’s Fashion week. REQUIREMENTS: Sophomore class standing and a 3.1 GPA. A strong combination of fashion, marketing, and/or PR coursework is required.

FASHION DESIGN & PRODUCTION

This dynamic British design brand provides unique luxury tailoring for contemporary woman. Their core product lines have gained recognition from the world’s media and are now stocked internationally in the UK, USA, France and online with a bespoke service available in London. The student selected for this internship will gain production experience by assisting the designers with toiles and alterations, sewing, pattern cutting, and fabric/source trimming. Other general tasks involve assistance during factory visits and helping backstage (or preparing for) London Fashion Week. REQUIREMENTS: Sophomore standing and a 3.2 GPA. Some combination of fashion course work and/or professional experience required.

FILM: COMPANY OPERATIONS

If you want to learn not just the creative side... but all aspects of a film company’s operations, this internship is for you! This firm is a fully integrated International sales & executive production company. Their principal aim is to support credible commercial film makers to produce a quality film by sourcing and structuring financial backing. In addition, they create effective marketing campaigns to launch their films worldwide. They seek a humble, “thick skinned” intern to help in all aspects of company
operations: Public Relations, Marketing, and Business Administration. Typical duties include updating the press folder with any press cuttings on the company’s films, submitting latest press to trade journalists, undertaking box office research on comparable titles and film statistics, film finance research and any other research, script reading & report writing and many tasks relating to reception/office management. REQUIREMENTS: Junior class standing, 3.1 GPA, strong organizational/interpersonal skills, and a passion for filmmaking & business.

INTERIOR DESIGN

The team at this prestigious design firm oversees the entire process with an award winning construction team of fitters, joiners, tillers, and decorators. Each team member is unique and an integral part of the jigsaw that keeps the firm in its highly respected position in metro London. Internship duties include research from library and Internet sources, “plan to scale” modeling, 3-D rendering, assisting with client presentations, general office issues and updating of manuals. REQUIREMENTS: 3.2 GPA, junior class standing, and demonstrated abilities/knowledge of architecture and interior design. Work samples/projects may be required for placement.

INTERIOR DESIGN # 2

This unique company believes in the power of architecture to transform environments and enhance everyone’s quality of life in a natural and instinctive way. If you seek an internship with a company with a diverse array of clients (and structural types), this firm works with many hotels, hospitals, office buildings, residential developments and large private homes. Placements are available in both interior design and structural architecture. Duties include various projects involving the use of architectural CAD (Computer Aided Design) Systems, 3-D modeling software, and assisting on visits to active sites. Students will also take notes on client meetings or briefings. REQUIREMENTS: 3.4 GPA, and Senior class standing (or a recent grad or graduate school student) from a strong architecture program.

MUSIC INDUSTRY: PR and BUSINESS ADMINISTRATION

Recording Studio with in-house independent record label seeks an “all around assistant.” The Intern will be assigned a PR/Marketing project for a band with an upcoming album release as well as assist with day-to-day studio operations. Duties include the preparation for a recording session on a given day; familiarization with studio facilities and learning studio etiquette; helping assistants with runner duties (for artists and studio technicians) during sessions. REQUIREMENTS. 2.8 GPA and sophomore class standing. Some combination of writing, organizational, and interpersonal skills required. Passion and pop music knowledge a must!
PHOTOGRAPHY

This London-based photographer with a solid track record in shooting studio, location and documentary images seeks a hard working assistant. This is a unique opportunity for a gifted student seeking experience in both color and B&W and is willing to learn all aspects of a diverse photographic organization—from the boardroom to the shop floor. Typical duties can include location assistance, studio assisting as owner’s “second,” digital input and manipulation/printing/captioning of work/stock presentation, key wording of images on fotostation, retouching, archiving, equipment check-in, invoice control, client contact, follow-up, and marketing. REQUIREMENTS: Junior class standing, 3.2 GPA and a strong combination of photographic and computer skills.

TELEVISION PRODUCTION

With bold editorial ambitions, this independent TV production company is dedicated to creating maverick mainstream factual entertainment for the British and international markets. They take pride in having created a number of large scale reality television series (including BBC, ITV, Discovery, TLC and UKTV) that balances entertainment value with journalistic rigor and ethical integrity. Typical internship duties include assisting their production and development teams, carrying out tasks associated with development research, running general errands, logging of footage, and assisting on location shoots. REQUIREMENTS: Sophomore status, 3.0 GPA in communications major and strong organizational & interpersonal skills.

THEATRE – OPERATIONS

This highly successful theatrical production company specializes in revivals of both dramas and musicals. The selected Intern will help run their small theatre and production company. Common duties include “desk” hours at the box office (and associated administrative paperwork). Also, some of the more fun duties include assisting the stage manager, producer and director. As with most small theatre companies, the support staff does a little bit of everything. Work hours are flexible and variable. REQUIREMENTS: Junior class standing, a 3.0 GPA and a combination of class work and/or professional experience in tech theatre, make up, box office, and operations.
GLOBAL EXPERIENCES – LBGT-Friendly

INTERNSHIP OPPORTUNITY LISTINGS

FLORENCE – By Placement Fields

ADVERTISING

This Florence based advertising agency specializes in consumer and lifestyle products. They operate as part of a group of independent consultancies specializing in different areas of marketing and design. Their services include effective advertising programs, providing media liaison services, sponsorship management, speech writing, newsletter/corporate brochure design, website content and design, and graphic design. The intern is expected to significantly contribute to one or more of the above areas. This is an extremely competitive placement. Writing samples and/or a portfolio will be required for acceptance.

ARCHITECTURE – BUILDING DESIGN and RENOVATION

In 2001, this architecture firm and design company was founded. In the last ten years, they have won many important contracts with local public entities in Florence and the surrounding area by focusing on strong urban & landscape design. However, they also work with private customers, developing properties and designing buildings of every dimension. Interns in their design studio will be given specific projects. He/she will work with their tutor and follow specific instructions for completion, hitting deadlines and still maintaining the overall quality of work and attention to detail.

REQUIREMENTS: Interns should be graduates of strong architecture programs, although seniors who are close to graduation will be considered. Thorough knowledge of the metric system and architectural CAD (Computer Aided Design) Systems is required. Basic Italian is necessary to communicate with team tutors and colleagues.

BUSINESS - GENERAL

This company is a family run modeling agency. In addition to managing and finding new talent, they also organize fashion events and photo shoots. Interns are involved in planning and hosting events, organizing and managing the digital database of models, scheduling and billing.
CULINARY

This cute bistro is also a restaurant well known for their fish dishes. Created in 2010, the restaurant’s décor and style is very modern while their cuisine is fantasias and creative. The interns will be guided in their duties by their master chef and tutor. Successful interns here will graduate as chefs themselves. REQUIREMENTS: Advanced class standing from a strong culinary program, a 3.0 GPA and a very serious work ethic is required.

CULINARY #2

This restaurant management group was formed by principals from three fine restaurants. The first is a moderate priced typical Italian restaurant; the second is elegant, fine dining, while the last is eclectic & creative in their culinary approach. All three restaurants are willing to do internships in both Chef training and Restaurant Management/Operations. REQUIREMENTS: Graduates in a strong culinary or hospitality management program, but those near completion will also be considered. Strong work ethic and working knowledge of various computer programs associated with restaurant management a must.

EVENT MANAGEMENT—TOURISM

This travel agency specializes in organizing day trips, weekends away and fall & spring break trips for study abroad students in Florence. They have been working with students for a decade and have an office in the center of Florence where students and others can book tours, get information, etc. Students working here will get experiences in marketing, sales, business administration and customer service work. REQUIREMENTS: Sophomore class standing, 2.9 GPA, and a strong combination of interpersonal and organizational skills.

EVENT PLANNING

This event planning agency organizes private parties, weddings and conferences in Florence. They were formed by a creative team that believes in innovative and “eye popping” approaches to party planning. Interns work with their team in the planning and preparation for events. They will be responsible for certain elements/aspects of the event and will work on those preparations from beginning to end. REQUIREMENTS: Basic Italian language skill, various computer programs, creativity and strong organizational skills.
FASHION DESIGN- CUSTOM HANDBAG PRODUCTION

Italian hand bags are known worldwide for their combination of artistry and craftsmanship. And this designer’s bags are creative products of top quality...unique and exclusive. Interns here will assist her in all aspects of design and production using materials from fabrics to leather, from new to antique or vintage. REQUIREMENTS: Junior class standing and strong fashion background with interest in accessories. Previous experience working with leather preferred.

FASHION BUSINESS/FASHION DESIGN

A visionary jacket designer founded this company in 1997. The jackets and clothing made here are all produced in fine leather satisfying the high demand by "Made in Italy" enthusiasts. An internship with this experienced team could be in either marketing or in fashion design.

HOTEL/HOSPITALITY MANAGEMENT

This grand hotel has been an integral part of the cultural identity of Florence for over 100 years. Its nineteenth century walls have housed kings & queens and heads of state, artists, intellectuals and upscale travelers. All of the glamour of tradition and comforts of modern living have been seamlessly integrated. REQUIREMENTS: Since this is such a prestigious placement, only extremely serious hospitality management students are encouraged to apply. Conversational fluency in two or three languages is required, as is an extremely professional appearance, maturity level, and work ethic.

JOURNALISM: ARTS, FEATURES, NEWS.

This newspaper is an on-line and paper magazine in Florence. Written in English, it is an important informational resource to assist tourists and English-speaking inhabitants of the city. Participants in their internship program will have the opportunity to write stories and take photos that will be published with by-line credit. This is a phenomenal opportunity to work professionally with Florentine press offices and develop close professional relationships with the local community. The internship is ideal for those exploring the fields of Journalism, Photojournalism, Film-Making, Art History, Theatre and Cinema. This internship has a “flex time” component to it. A large portion of the job is self-directed work covering events/exhibits in the field, and then writing them up. The remaining time is spent with office supervisors and other interns on the reporting team. REQUIREMENTS: Sophomore class standing, a 3.1 GPA and a background in journalism (arts, feature, news) and/or photography. Basic Italian language skills are also required.
MANAGEMENT - ARTS & TOURISM

This art gallery features contemporary exhibitions that change every month. Interns assist in the planning and installation of each exhibition and help with artist and client communication and building partnerships with other galleries internationally.

ARTS & TOURISM #2

Another gallery is a well-established contemporary gallery. They entrust interns with a project in line with their interests that they are able to follow through from the planning stages to exhibition. Interns also assist with client services, gallery management and special events.

MARKETING

This company is the leader in fashion, beauty and lifestyle marketing and PR. They manage an expansive showroom dedicated to media, press, stylists and TV celebrities and is the ideal environment for servicing client and media needs. This internship position will help the student gather an overall understanding of how a fashion marketing organization works.

PHOTOGRAPHY

This fashion photography studio has some of the most prestigious modeling sessions in all of Italy. The principal photographer there is internationally known for his artistic vision and creativity in the areas of fashion and beauty related product promotion. The intern will assist both the photographer and fashion stylist in preparation for the shooting of various advertising campaigns. This is an unparalleled internship opportunity for a student with career ambitions of being a fashion or ad agency photographer. REQUIREMENTS: Because the photographer doesn’t speak English, moderate Italian language skills are required. Students hoping for this competitive placement should take at least one semester of Italian prior to the internship. A strong combination of photographic and computer skills are also required. Talent in digital re-touching a plus!

PUBLIC RELATIONS

This company is a leading promotions company run by an Australian and her Italian business partner. The company organizes promotions and marketing for many of Florence’s nightclubs and restaurants. The interns selected will assist in developing new initiatives relating to marketing and advertising. Interns will also provide content maintenance of their website, on-site press release (promotional) writing, and travel industry writing.
RADIO BROADCASTING

This popular internship offers mass communications students a wide variety of potential tasks in the field of radio station programming, promotion, and operations. Some placements in previous years include the news room—learning how a commercial radio newsroom in Italy functions. Digital editing of reporter’s stories (often under tight deadlines) using Adobe Audition, attending events around Florence, and interviewing/documenting real news stories. Other placement areas include street fair & event promotions, musical library organization, and station/satellite operations.

TELEVISION BROADCASTING

The company is a television station that airs programming for tourists. It caters to tourists and gives an overview of exhibitions, museums, concerts, and other events happening in Florence. Internship tasks include brainstorming for potential segment topics, segment writing, and assistance with the videographer in the production of these pieces. Several past interns have actually appeared on Italian television presenting their promotional segments.

VIDEO PRODUCTION

This video production company specializes in commercial video production for advertising agencies, TV stations, independent and franchise clients. Their company is unique in that we are one of the most creative, knowledgeable and cost efficient organizations in Italy. The intern will gain a knowledge and appreciation of advertising methods and psychology. Qualifications of successful interns include hands-on experience in editing and grading using programs like final cut pro and adobe premier pro, a basic understanding of the various editing techniques and philosophies, basic camera operation and lighting techniques.
GLOBAL EXPERIENCES – LGBT-friendly

INTERNERSHIP OPPORTUNITY LISTINGS

NEW YORK CITY

Alphabetical - By Placement Fields

ACCOUNTING

This internship is located an upscale photography studio and commercial soundstage. A “thick skin” is required as you will be working with high profile photographers, models, ad agency execs and casting directors. This position provides accounting and business administration support to the company owner and sales manager. REQUIREMENTS: Highly organized and detail oriented. College class work and/or work experience in accounting & book keeping. Experience with QuickBooks and other CRM software required. Fashionable outlook preferred for this highly competitive placement. Confidentiality is required.

ADVERTISING/DIGITAL MEDIA - Production Assistant

This opportunity is at a bespoke digital ad agency that develops I-phone apps, websites, and works with high profile bloggers. They offer strategic direction, creative services, bespoke website and I-Phone production, social media management & content creation. Because of their diverse workload, they are in need of a highly versatile Production Assistant and all around “utility infielder.” Highly developed technical skills are less important than the ability to do “whatever it takes” to get the job done. This includes finding props/supplies on short notice, assisting camera crews, working with videographers & bloggers in event staging and assistance with publicity & guerilla marketing efforts. REQUIREMENTS: Sophomore standing, 2.9 GPA. Students who are hungry, proactive with entrepreneurial ambition and possess knowledge of pop culture, sports/hip hop blogging should apply. Knowledge of the NYC nightlife and entertainment scene a plus.
**ARTS MANAGEMENT/BUSINESS OPERATIONS**

This highly regarded digital photography retouching agency seeks someone interested in fashion, production, and marketing to work with the firm's founders in a variety of business operation areas. If you seek a position in media as an “associate producer,” much of the work experience here would be applicable. Duties associated with this “all around” position include booking rental places, working with freelance photographers, equipment rental/check-in, invoicing, and general business operations. “Can do” attitude and a high degree of organization required.

**AV EQUIPMENT-SETS-PROPERTIES MANAGEMENT**

This internship is located an upscale photography studio and commercial soundstage. A “thick skin” is required as you will be working with high profile photographers, models, ad agency owners, casting directors, etc. This position provides logistical and physical support to the Equipment Room.

**REQUIREMENTS:**
- Highly organized and detail oriented to deal with paperwork and processing of check in/out of audio/video equipment, sets, and properties.
- Ability to lift seventy five (75) pounds required.
- Confidentiality is mandatory.
- Strong fashion outlook a plus as this placement is highly competitive.

**EVENT PLANNING**

**NYC-604:** This internship is located an upscale photography studio and commercial soundstage. You will be working with high profile photographers, models, advertising agency owners etc... so a “thick skin” is required. This position provides “all around” customer support in the planning of special projects and social events associated with core business operations.

**REQUIREMENTS:**
- Previous experience with event production/promotion or other college activities planning experience required.
- Highly organized and detail oriented. Fashionable outlook/appearance preferred.
- Confidentiality is mandatory. Note: This placement is highly competitive.

**EVENT PLANNING-CONFERENCES/ENTERTAINMENT INDUSTRY**

If you desire to work experience in the music industry with both celebrities and ‘insiders,” then this position would be ideal. Internationally known music and entertainment magazine/website seeks highly organized interns to assist with the planning and execution of special events and conferences. Successful applicants will be exposed to a variety of duties and hands-on experiences that will provide valuable insight into the conference management and event planning industry.

**REQUIREMENTS:**
- Strong interpersonal skills to effectively communicate with individuals of diverse cultural and educational backgrounds, ability to prioritize and organize takes and time, knowledge of Excel, Outlook, Word, Power Point.
- Knowledge of Macromedia (Photoshop) would be an advantage, but is not required.
FASHION- SHOWROOM

We work with several prestigious designers who maintain buyer showrooms in Midtown Manhattan. Responsibilities include model casting, visual display, press, event planning, dinners, web work, writing, sending out pictures, sales assistance, etc. This is a perfect opportunity for an ambitious sophomores and juniors who want an “all around” NYC fashion experience. REQUIREMENTS- Some fashion coursework, serious work ethic and a “never say die” attitude.

FASHION-PHOTOGRAPHY

This prestigious host employer provides studio space for the top photographers and models in the world. It also requires “world class” internship assistance. Responsibilities include lighting set-up, general studio assistance and personal assistance to the photographer. REQUIREMENTS-knowledge of lighting principles, photography course work and doing “whatever it takes” to make the photographer, models, and clients happy with their professional experience at the studio site. Fashionable outlook preferred. This placement is highly competitive.

GRAPHIC DESIGN-DIGITAL DEPARTMENT SUPPORT

This position is located at an upscale photography studio and commercial soundstage. A “thick skin” is required as you will be working with high profile photographers, models, ad agency execs and casting directors. This position provides support to the Digital Department with an Apple/Mac environment. REQUIREMENTS: Highly organized and detail oriented. Photoshop and appropriate coursework required. Fashionable outlook preferred. as this placement is highly competitive. Confidentiality is mandatory.

HR/RECRUITING/SOCIAL MEDIA

Who said Human Resources is boring? In this unique position, you will work closely with the company’s Vice-President to understand and contribute to their recruiting and Social Media expansion. You will need to bring your creative ideas to help us develop their network on Linkedin, Viadeo, Facebook and Twitter. You will also work closely with the Head of HR on a new recruitment strategy with social media. This is an incredible opportunity to gain experience in recruitment and participate in employee pre-selection. REQUIREMENTS: Passion for social media and the Internet in general, previous Internship experience in Human Resources/Recruitment, excellent writing/communication skills in English, computer savvy, a curious nature and desire to want to learn new things.
INTERIOR DESIGN

This interior design firm specializes in bars, restaurants, hotels and retail spaces. They are well known in New York City for their unique visual style and thematic approaches. Duties include sourcing materials, images and finishes, taking photographs, developing layouts for various short and long term assignments. REQUIREMENTS: This position has been designed to enhance the intern’s existing experience and will be involved with general assistance to their in-house team. Good common sense and great listening skills are required. It is preferable that the intern has experience with Vectorworks drawing capability and also has excellent customer/client service skills.

JOURNALISM-Music & Entertainment

If rock, hip-hop, and/or pop culture is your passion and you have the writing skills to convey that enthusiasm... this is a one-of-a-kind internship opportunity. Internationally known trade and consumer publication seeks sharp, detail-oriented individuals to write CD reviews, attend and blog about local NYC shows and write entertainment previews/profiles. The amount of bylines the student will earn is limited only by his/her writing talent and output. Research for staff writers may also factor into the workload. REQUIREMENTS: Excellent grammar, journalism classes, college newspaper editorial experience, and uncommon knowledge of music and popular arts. Writing samples required for acceptance.

JOURNALISM- Magazine Layout and Production

This position is with the same trade magazine as listed above. REQUIREMENTS: Previous coursework in layout, design, and magazine production. Previous internship or work experience in magazine or newspaper layout/production required. Mature attitude and deadline driven. Layout and other work samples required.

LEGAL RESEARCH (Immigration Law)

If you have passion for immigration rights and related legal issues, this is the position for you. This firm is the world’s leading “free content” repository for immigration law issues updates. A great interest in immigration law is required as this is highly detailed/specialized work. This position is content related and editorial in scope. It has historically also been very competitive, with only one in three who interview being accepted. That said, the mentorship here is phenomenal, and the company owner is willing to customize the position to suit your career goals and professional ambitions. Many benefits, including up to $150 a week in lunch money and Metro Pass remuneration. REQUIREMENTS: Pre-law major is preferable, but not required. Basic computer skills, multi-tasking, willingness to learn, intellectual curiosity. Junior class standing, 3.4 GPA required.
MARKETING - FASHION PHOTOGRAPHY

This position is at a digital photography retouching agency. If developing relationships with some of New York City’s best (and upcoming) photographers would help with your career goals, this position would be ideal. This marketing job requires cold calling photographers in New York City, and “selling them” on the opportunity to partner (with this firm) as their exclusive re-touching provider. Indoor telemarketing would comprise about half of the work load, the rest would involve visiting photographers and showing sample works. REQUIREMENTS: Strong sales skills tempered with artistic sensibilities would be very important. Fashionable outlook strongly preferred.

MARKETING, SOCIAL MEDIA, & GRANT WRITING

This mid town interior design firm is seeking an intern with strong marketing and writing skills. Their main clients are residential apartment or home owners or restaurants.. They also have a side venture with a humanitarian angle, designing homes/huts built out of supply pallets. The two principle owners are strong caring mentors and see this internship as an extension of the school environment as a lab.

PUBLIC RELATIONS-Culinary Specialty

This internship will provide a substantive work experience with a company involved in the culinary arts. Successful applicants will have the opportunity to apply specific skills (i.e. research, writing, pitching), as well as the opportunity to network with leading chefs while organizing their culinary events. You'll be working on PR, establishing and maintaining press contacts, writing press releases, handling media requests, and of course, lots of great food. REQUIREMENTS- A self-starter capable of doing largely unsupervised work. You will need strong writing and research skills, professional phone/interpersonal skills, an entrepreneurial spirit, and a drive for results. Writing samples needed to pre-qualify.

PUBLICITY- Fashion & Photography

This internship is located in an upscale photography studio and commercial soundstage. You will be working with high profile photographers, models, advertising agency owners, etc... so a “thick skin” is required. This position provides all around PR and journalistic support as there is no “in house” publicist. REQUIREMENTS: Highly organized and detail oriented. Tenacity and the ability to compile media lists and other targets from various “ad hoc” sources are required. College coursework in journalism and press release writing is also mandatory. Fashionable outlook/appearance is preferred. as this placement is highly competitive.
PHOTOGRAPHY-ADVERTISING/NEW MEDIA/BLOGGING

This opportunity is at a bespoke digital ad agency that develops I-phone apps, websites, and works with high profile bloggers. They offer strategic direction, creative services, bespoke website and I-Phone production, social media management & content creation. Because of their diverse workload, they are in need of a in-house photographer who will double as a professional photographer’s assistant. Highly developed technical skills are less important than the ability to do “whatever it takes” to get the job done. This includes basic street photography and I-Phone hi-definition videography, assisting camera crews, working with professional videographers & bloggers in event staging and assistance with publicity & guerilla marketing efforts. REQUIREMENTS: Basic digital media and photography classes. Junior standing, 3.0 GPA. Students who are hungry, proactive with entrepreneurial ambition and possess knowledge of pop culture, sports/hip hop blogging should apply. Knowledge of the NYC nightlife and entertainment scene a plus.

PHOTOGRAPHY- DIGITAL RE-TOUCHING

Interning with this company would be the opportunity of a lifetime if you are interested in pursuing a career as a digital re-touching specialist. This position requires Photoshop computer skills and some very strong artistic sensibilities as a “good eye” cannot be taught. REQUIREMENTS: Previous class work or career experience with Photoshop and other computer graphic platforms. Ability to take direction and a strong work ethic (and understanding of deadlines) required. Candidates need to submit “before” and “after” re-ouched digital photographs as a “qualifying test.”

SALES & MARKETING –INSIDE SALES SUPPORT

This internationally known music and entertainment trade magazine is seeking support for their sales and marketing team. Associated duties include working with entertainment companies and soliciting their advertising support. Knowledge of contemporary music and pop culture desired, but not required. REQUIREMENTS: Strong verbal communication and sales ability. College classes in business, sales, and marketing desired.

VIDEO PRODUCTION for COMPANY WEBSITE #1

If you like doing camera work and digital editing with equally, this position will be a phenomenal opportunity to boost your portfolio with high impact content. It also involves working for the same music and pop culture trade magazine as described in the previous two positions. The successful applicant will shoot video of visiting musicians and celebrities who visit the office and perform for the editorial and production staff. That video content will then be edited for streaming audio/video on website. REQUIREMENTS: Non-“star struck” attitude, camera operating skills on a Sony SX digital betacam (or similar) camera, and Final Cut Pro editing abilities. Flash and CMS (Joomla/Wordpress) highly desired.
**VIDEO PRODUCTION for COMPANY WEBSITE #2**

This company specializes in finding international roommates for NYC apartment sharing. At his firm, you will assist with on location filming and learn directly from the Media & Video Department Manager, research on ways to optimize the creation of subtitles and captions, gain experience on video editing (with Adobe Premiere Pro) and sharing (with DailyMotion and YouTube), learn how to create multiple video versions for different sharing services, and learn about script formatting and editing. REQUIREMENTS: Passionate about videos and DailyMotion, YouTube usage, proficiency in the use of a video camera, knowledgeable of Adobe Premiere Pro, and excellent communication skills (written and spoken).

**VIDEO EDITING - ADVERTISING and VIRAL MARKETING**

This opportunity is at a bespoke digital ad agency that develops I-phone aps, websites, and works with high profile bloggers. They offer strategic direction, creative services, bespoke website and I-Phone production, social media management & content creation. Because of their diverse workload, they are in need of a in-house videographer who will double as a professional videographer’s assistant. Typical tasks include video editing after being shot, assisting camera crews, working with professional videographers & bloggers in event staging and assistance with publicity & guerilla marketing efforts. Very casual dress, No dog allergies. REQUIREMENTS: Final Cut Pro, Adobe Creative Suites, Apple Keynote or I-Work. Junior standing, 3.0 GPA. Students who are hungry, proactive with entrepreneurial ambition and possess knowledge of pop culture, sports/hip hop blogging should apply. Knowledge of the NYC nightlife and entertainment scene a plus.

**WEB DESIGN/GRAPHIC DESIGN**

This opportunity is with a recruitment advertising agency in mid-town Manhattan. The firm provides striking visuals and a specific marketing approach that attracts “right fit” potential employees for their Fortune 1000 clients. The successful applicant will work with the Creative Director to develop creative concepts for new websites and promotional brochures/newsletters. REQUIREMENTS: Coursework in website development and graphic design, flash development, Adobe Creative Suites and Photo Shop. Knowledge of illustration & 3D animation, CD ROM development, corporate videos and E-mail campaigns is desirable.