Basics of Typhon

Getting Started with the NP Student Tracking System

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Basics of Typhon

• Accessing the NP Student Tracking System
• Setting-up Account
• Printing Case Log Worksheets
• Locating ICD/CPT Codes
• Entering/Editing Case Logs
• Entering/Editing Time Logs
• Uploading Clinical Evaluation and Clinical Competency Forms
## Settings for Various Web Browsers

<table>
<thead>
<tr>
<th>Browser</th>
<th>Steps</th>
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<tbody>
<tr>
<td><strong>Internet Explorer</strong></td>
<td>Under Tools/Internet Options/General/Browsing History-Settings...select &quot;Every time I visit the webpage&quot; and press OK. Then, under Browsing History, click on &quot;Delete...&quot; and check the box next to &quot;Temporary Internet Files&quot; and click &quot;Delete&quot; to permanently clear the cache. Press &quot;OK&quot; when done. Restart web browser.</td>
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<tr>
<td><strong>Firefox</strong></td>
<td>Under Tools/Options/Advanced-Network tab...in &quot;Cached Web Content&quot; check &quot;Override automatic cache management&quot; and limit cache to &quot;0&quot; MB of space. Press the &quot;Clear Now&quot; button on the right, then press OK. Restart web browser.</td>
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<tr>
<td><strong>Google Chrome</strong></td>
<td>Press CTRL-SHIFT-DEL on your keyboard to bring up the &quot;Clear browsing data&quot; dialog. Make sure that &quot;Obliterate the following items from&quot; is set to &quot;the beginning of time&quot;, check the &quot;Cached images and files&quot; checkbox, and then click the &quot;Clear browsing data&quot; button. Restart web browser.</td>
</tr>
<tr>
<td><strong>Safari (Mac)</strong></td>
<td>From the Safari menu bar, click Safari &gt; Preferences &gt; Advanced tab, then check &quot;Show Develop menu in menu bar&quot; and close the Preferences box. Now from the menu bar, click Develop &gt; Empty Caches (or press Cmd-Opt-E). Restart web browser.</td>
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<tr>
<td><strong>Safari (iOS)</strong></td>
<td>No changes needed.</td>
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</tbody>
</table>
To access the Typhon NP Student Tracking system go to:

http://www.typhongroup.net/binghamton
Modifying Account Information

Under “Your Account” click on “Modify Account Information.”
Modifying Account Information

Here, you will accept the End-User License Agreement (first-time users only).
Modifying Account Information

Items you can edit:
- Phone number
- Address
- Licensures/Certifications
- Evaluations
Modifying Account Information

Here, you can add/change your profile picture that will be seen by the University and will be present in your final portfolio.

Click on the “Upload New Image” link or photo icon and upload a photo from your computer or portable drive.

Click “Save Data” every time you change information.
Setup Default Choices

When to enter new default options:
- New semester
- New course
- New clinical site
- New preceptor

Notes:
Changing defaults will not affect previously entered case logs.
You can override defaults when entering/editing case logs.
Print Case Log Worksheets

Under “Downloads” click on “Blank Case Log Worksheet”
Print Case Log Worksheets

This is essentially all the information you will be collecting from every patient encounter.

This is to be taken to your clinical site and filled out at the point of care.

You will then be able to take this information and log it as an electronic case log.
ICD/CPT Codes

Under “Downloads” click on “Most Common ICD/CPT Codes.”
ICD/CPT Codes

The links here will direct you to a list of codes in PDF format.
Add a New Case Log

Under “Case Log Management,” click on “Add New Case Log.”
Add a New Case Log

You will be prompted to enter the date of the patient encounter. Select the date by typing it, clicking on the calendar icon, or clicking the “TODAY” link if the encounter is the same day as when you enter create the new case log.
Add a New Case Log

Black Bar
- School Code (ACCT #)
- Your Name
- Log Out

Gray Bar
- Case ID # (auto-generated)
- Date of Service (can edit)

Enter Case Log Data.
Remember to SAVE.
Click on “Add a Daily Time Log.”
Enter the following:

• Date
• Course
• Preceptor

Click “Continue.”
Uploading your Role and Specialization Evaluations and Competency List

MODIFY ACCOUNT INFORMATION

Modify your account information as necessary and press "Save Data" when done.

NOTE: Some information cannot be changed by you. If you cannot edit a field, you must contact your program administrator to have the information updated.

- REQUIRED

- E-mail Address: jackeh@binghamton.edu

- Expected Graduation: N/A (Sample Student)
  - NY Nursing License Expiration: Not Listed
  - BLS Expiration: Not Listed
  - ACLS Expiration: Not Listed
  - PALS Expiration: Not Listed
  - NYS Prescription Writing Exam Completion: Not Listed
  - Role I Midterm Evaluation Completion: Not Listed
  - Role I Final Evaluation Completion: Not Listed
  - Role II Midterm Evaluation Completion: Not Listed
  - Role II Final Evaluation Completion: Not Listed
  - Role III Midterm Evaluation Completion: Not Listed
  - Role III Final Evaluation Completion: Not Listed
  - Family I Midterm Evaluation Completion: Not Listed
  - Family I Final Evaluation Completion: Not Listed
  - Family II Midterm Evaluation Completion: Not Listed
  - Family II Final Evaluation Completion: Not Listed
  - Family III Midterm Evaluation Completion: Not Listed
  - Family III Final Evaluation Completion: Not Listed
  - Final Competency List Completion: Not Listed
Uploading your Role and Specialization Evaluations and Competency List
Total Cases Entered: 174
Total Unique Patients: 174
Total Days with Cases: 27
Total Patient Hours: 49.5 (9.5 Total Consult Hours = ~59.0 Hours)
Average Case Load per Case Day: 6
Average Time Spent with Patients: 17 minutes
Rural Visits: 174 patients
Underserved Area/Population: 174 patients
Group Encounters: 0 sessions

AGE
< 2 yrs: 1.3%
2-4 yrs: 1.9%
5-11 yrs: 1.6%
12-17 yrs: 2.1%
18-49 yrs: 7.2%
50-64 yrs: 3.8%
> 65 yrs: 32.1%
Unmarked: 0.0%

RACE
White Non-Hispanic: 174%
Black: 0%
Hispanic: 0%
Asian: 0%
Amer Indian/Alaskan: 0%
Hawaiian/Pacific Islander: 0%
Other Race: 0%
Unmarked: 0%

GENDER
Male: 121%
Female: 79%
Transgender: 0%
Unmarked: 0%