Can I send my recommendation letters in hard copy form?

If you have letters of recommendation that are in sealed envelopes that are signed by the person who wrote the letter, they can be sent to Interfolio. The signature has to be over the sealed flap of the envelope for the letters of recommendation to be considered official.

Go to your credentials vault (Interfolio on-line) and print the bar code for letters of recommendation. Send that with the letters. That will tell the people who scan the document your information so the letters will be scanned to the correct account.

If you need Interfolio’s contact information, please see our FAQs.

Their contact information is under “Application”. Click the link at 4th bullet.

http://www2.binghamton.edu/ece/about/faq/faq-grad.html