

The
Stephen David Ross
University
and
Community
Projects Fund

ROSS FUND APPLICATION NARRATIVE

INSTRUCTIONS:

*Please type or print clearly. Use 3/4-inch margins and 12-pt. type, single spaced. **DO NOT** change the spacing between sections or other file attributes. **DO NOT MAKE ANY CHANGES TO THE FORM.***

PROJECT NAME:

1. PROJECT GOAL(S) IDENTIFICATION

◆ *Describe the **goal(s)** and/or **need(s)** to be met by the project.*

◆ *Identify **target population(s)** to be served by the project.*

2. PROJECT OUTCOME(S) AND OBJECTIVE(S)

◆ *Detail the **measurable outcome(s)** or **objective(s)** the project hopes to achieve based on the goal(s) stated in section 1.*

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3. STRATEGIES/TIMELINE

◆ Outline selected **strategies** and/or **action steps** that you will take to achieve the **project outcome(s) and objective(s)** listed in section 2. Provide at least one strategy or action for each outcome and/or objective.

◆ Describe the **timeline** for the project.

◆ Outline the **plan for the continuation** of this project, including future funding sources.

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4. EVALUATION OF OUTCOME(S)

◆ Explain how **project outcome(s)** will be **monitored**, e.g. data/information collection on the progress of this project.

◆ Describe the **assessment process** for the project — how will you **evaluate outcomes/ findings**: effectiveness of project, “lessons learned,” etc.

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5. UNIVERSITY AND COMMUNITY PARTNERSHIP

◆ Detail the **degree of collaboration and cooperation** between the community organization and University unit in areas such as financial resources, decision-making policies, information or other resources.

6. ADDITIONAL INFORMATION — OPTIONAL

◆ This section may be used to provide information not covered in sections 1-5.