Appendix B
Graduate Council Annual Reports
2001-2002
MEMORANDUM

DATE: May 13, 2002

TO: Graduate Council

FROM: Academic Standards Committee
Mary Britten, Chair
John Kilmarx
Randy McGuire
Burrell Montz
Suzette Vandeburg

SUBJECT: Annual Report, 2001-2002

The committee met during the year and considered several issues.

The committee discussed the policy on incompletes. It has never been published anywhere that if a student has an incomplete they cannot graduate. A statement will be added in the Graduate School Handbook and the Bulletin stating: “Incomplete and missing grades must be resolved before students can graduate.” The Council voted and approved adding this statement to the next Bulletin.

The committee considered the Late Registration Policy. The committee suggested improving communications between the Graduate Office and program directors and discussed different ways to accomplish getting students registered sooner.

The committee considered the issue on setting a policy on thesis/dissertation work with proprietary information, the committee developed a statement that “All thesis and dissertations are made available to others through normal processes and schedules.” This was approved by the Council.

Another issue under discussion was the question of who on the dissertation committee must be physically present at defenses. The committee felt that all committee members should be involved with the discussion but might not need to be physically present. The issue was raised concerning if the outside examiner must be present. They brought this issue to the Council for further discussion. It was decided that it should be go back to the Academic Standards Committee for further discussion on whether there should be a specified minimum number of people physically present. It was decided that it would be helpful to hear from other disciplines on what their requirements are for dissertation committees. This issue is still under discussion.

The committee began to consider policies on publishing of dissertations through UMI (Dissertation Abstracts). This discussion will be continued next semester.
MEMORANDUM

DATE: May 13, 2002

TO: Graduate Council

FROM: Budget Advisory Committee
John Kilmarx, Chair
Volkan Aytar
Susan Bane
Sue Crowley
Sara Reiter
Sue Repine

SUBJECT: Annual Report, 2001-2002

The committee reviewed applications for the Binghamton Foundation/Graduate School Travel Grant Award. The committee awarded funds to 20 applicants totaling $3,100 for the fall semester. In the spring 2002 semester there were 20 applicants and 19 received awards totaling $2,703.

The committee was asked if the proposed Tuition Scholarship Policy for Grants and Contracts presented significant or unusual difficulties. Several suggestions were taken into account for the final implementation.

The committee was also asked to review and comment on the revisions to the Clark Fellowship Program. The new NSF AGEP support program was also discussed.

Finally, the committee considered strategies for allocating GSEU negotiated retention and recruitment funds.
MEMORANDUM

DATE: May 13, 2002
TO: Graduate Council
FROM: Grievance Committee
      Burrell Montz, Chair
      Pamela Gay
      David Wilson
SUBJECT: Annual Report, 2001-2002

There were no grievances this academic year; therefore the committee did not meet.
MEMORANDUM

DATE:    May 13, 2002
TO:    Graduate Council
FROM:   Curriculum Committee
        John Kilmarx, Chair
        Peter Knuepfer
        Tim Perry
        Beverly Rainforth
        Keith Roe
        Gale Spencer
SUBJECT:    Annual Report, 2001-2002

The committee met several times to review and discuss new course proposals, revisions, new degree proposals, etc. The courses and proposals listed below were approved by the Curriculum Committee and brought to the Graduate Council where they were formally approved.

**Biology**

- BIOL 539 – Population Ecology
- BIOL 558: Biostatistics
- BIOL 585: Internship
- Certificate in Advanced Biological Studies
- Master of Arts Non-thesis degree in Biological Sciences

**Geography**

- GEOG 552 – Population Geography

**Graduate School**

- GRD 501: University Teaching
Materials Science and Materials Engineering

MTLE 560 – Thermodynamics of Materials
MTLS 511 – Techniques for Studying Solids
MTLS 566 – Reactivity of Materials
MTLS 597 – Independent Study
MTLS 598 – Pre-Thesis Research
MTLS 599 – Thesis Research
MTLS 697 – Independent Work in Materials Science for Doctoral Students
MTLS 700 – Continuous Registration
MTLS 707 – Research Skills

Philosophy-PIC

PHIL 657 – Topics in Philosophy, Interpretation, and Culture

Psychology

PSYCH 577 – Human Neuropsychology
Request to change Ph.D. Minor requirements within the Department of Psychology

Decker School of Nursing

NURS 509: The Story of I: Women, Aging and Identity in American Culture

School of Education and Human Development

SEHD – Special Education Division: Annotation in Severe/Multiple Disabilities
Proposal for a Graduate Certificate in the Teaching of American History
SEC 501 – Special Education for Content Area Teachers
SEC 502 – English as a Second Language (ESL) for Content Area Teachers
ELED 513 – Language Acquisition & Instruction for Second-Language Learners in a Multicultural Context
EDUC 507X/HIST 533D – Issues in US History Before 1877
EDUC 508X/HIST 530B – Issues in US History Since 1877
EDUC 509X – Strategies in the Teaching of US History
HIST 593 – Internship in the Teaching of US History
LTRC 518: Literacy Assessment and Teaching cross-listed with
SPED 507: Literacy Assessment and Teaching
LTRC 592—Practicum in Birth-6 Literacy
LTRC 593—Practicum in Adolescent Literacy
LTRC 594—Seminar and Research in Literacy
SPED 510: Autism Spectrum Disorders
SPED 522--Collaboration with Families and Staff
SPED 528--Special Education Technology
SPED 596: Internship in Severe/Multiple Disabilities
MSW Academic Business Plan
SW 500: Research Methods in Social Work
SW 501: Human Behavior in the Social Environment I
SW 502: Human Behavior in the Social Environment II
SW 510: Generalist Social Work Practice I
SW 511: Generalist Social Work Practice II
SW 512: Generalist Social Work Practice III
SW 515: Social Welfare Policy and Programs
SW 516: Social Work Fields of Practice
SW 520: Evaluation of Social Work Practice
SW 521: Advanced Social Work Practice with Individuals
SW 522: Advanced Social Work Practice with Organizations
SW 523: Advanced Social Work Practice with Groups
SW 524: Advanced Social Work Practice with Families
SW 525: Social Work Practice with Communities
SW 541: Social Work Practice in Health Care
SW 542: Spirituality and Social Work Practice
SW 543: Social Work Practice in Mental Health
SW 544: Fostering Resilience in Social Work Practice
SW 545: Social Work with Addictions
SW 546: Child Welfare Practice and Policy
SW 547: Social Work and Family Violence
SW 548: Social Work with Older Adults: Policy and Practice
SW 549: School Social Work
SW 591: Field Instruction I
SW 592: Field Instruction II
SW 593: Field Instruction III
SW 594: Field Instruction IV
**School of Management**

MGMT 515 – Advanced Technology  
MGMT 516 – Oral and Written Communications

**Watson School**

EE 517: Mathematical Methods in Computer Engineering  
SSIE 631—Foundations of Neural Networks  
ME615—Contact Mechanics