PLACE: Couper Administrative Building - Room148

PRESIDING: Nancy E. Stamp, Vice Provost and Dean of the Graduate School


EX OFFICIO MEMBERS: Florence Margai

EXCUSED: Elizabeth Brown, Stephen Gilje, Wayne Jones, Wendy Martinek

ABSENT: Jacques Beaumont, George Catalano, Mark Fowler, Brandon Gibb, Tongshu Ma, Debi Mishra, William Haver, Paul Parker, Max Pensky

I. CALL TO ORDER:

Vice Provost and Dean Nancy Stamp called the meeting to order at 3:00 pm.

II. MINUTES:

The minutes of the November 15, 2010 were approved pending one correction which was to add Les Lander to the attendee list.

III. ELECTRONIC GRADUATE ADMISSION DECISION SYSTEM

Vicky Williams, Assistant Dean for Admissions, Enrollment and Operations and Dan Ryan, Graduate Assistant, gave a demonstration on the process of the new Electronic Graduate Admission Decision System (e-Gads). Suggestions were made from the Council regarding having all of the information on one page, such as adding GRE raw scores viewed on that page, and adding an email link to the applicant. The benefits of e-Gads were discussed, including the decision turnaround time for applicants. It now takes in total 24 hours to get materials to departments and another 24 hours to inform applicants of a decision; whereas in the past those parts took up to 3 weeks.

Dan Ryan, Graduate Assistant, is available to departments if they need help with e-Gads.

IV. COMMITTEE REPORTS:

Curriculum Committee

The committee met on February 7th, 2011 and approved the following courses in the School of Education:

- ECE/ECSE 501 Developmentally Appropriate Practices for Young Children
- ECE/ECSE 590 Practicum in Early Childhood Education
Professor Les Lander, was concerned about the ECSE rubric being too close to Watson Computer Science rubrics.

The motion was made to accept the courses and all were in favor, with the provision that the Graduate School would check with Watson on the rubrics to make sure these didn’t conflict with theirs.

The committee also approved the following Program Proposal from the Department of AAAS:

- Combined BA-MA (5 years)

There was one correction in the program proposal regarding the graduate credits. The motion was made to accept the program proposal, with the correction, and all were in favor.

The Curriculum Committee also reviewed the format for departments to submit new course proposals and made a few revisions.

**Academic Standards Committee**
This committee has not met.

**Advisory Committee on Scholarship and Research**
This committee has not met.

**Budget Advisory Committee**
This committee has not met.

**Clark Fellowship Advisory Committee**
This committee met to discuss the objectives and the responsibilities of the committee. It also reviewed the procedures for selecting new applicants for the Clark Fellowship Awards. Currently there are 10-15 available spots for new students. Students are now required to complete the Clark Fellowship Semester Plan with their graduate advisor and submit that to the Graduate Director.

**Grievance Committee**
This committee met in December, but the grievance was resolved before they had to render a report.

**Strategic Planning Committee**
This committee has not met.

V. ADJOURNMENT:

The meeting was adjourned at 4:00 p.m. on a motion by Professor Lander and seconded by Professor Guay.

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Minutes recorded by Cheryl McGowan,
Secretary to the Vice Provost and Dean
of the Graduate School