BINGHAMTON UNIVERSITY

MINUTES OF THE October 17, 2011 MEETING OF THE GRADUATE COUNCIL

PLACE:	University Union West – Room 325
PRESIDING:	Nancy E. Stamp, Vice Provost and Dean of the Graduate School
MEMBERS:	Carmen Ferradas, Les Lander, Susan Lu, Dina Maramba, Pamela Mischen, Mary Muscari, Chuck Nelson, Patrick Regan, Steven Tammariello, Libby Tucker; Cory Martin
EX OFFICIO MEMBERS:	Elizabeth Brown, Stephen Gilje, Florence Margai
EXCUSED:	Brandon Gibb, Wayne Jones, Paul Parker, Omowunmi Sadik
ABSENT:	George Catalano, Junghyun Cho, Nicholas Kaldis, Tongshu Ma, Debi Mishra, Thomas O'Brien, Benita Roth, Mohammed Younis

I. CALL TO ORDER:

Vice Provost and Dean Nancy Stamp called the meeting to order at 3:00 pm.

II. MINUTES:

The minutes of the September 26, 2011 were approved as written.

III. COMMITTEES

Academic Standards Committee

This committee met on Monday, October 3, 2011. The committee reviewed the distinguished dissertation award process for Binghamton University. The committee looked at the process that The National Council of Graduate Schools uses to determine their Distinguished Dissertation Awards.

NRC's criteria for choosing awards are to find the "most unusually significant contribution to their discipline and strong support letters from faculty. The committee will be reviewing the language of the Distinguished Dissertation Awards so that Binghamton will be competitive amongst national awards and be aligned with what is happening nationally. The committee also decided to raise the Dissertation Award to $500 each for four students. The committee will also provide advice to the nominees and to the letter writers on what national committees are looking for in the nomination packets. Plans to publicize the Distinguished Dissertation Award are underway.

Curriculum Committee

The committee met on October 10, 2011 and reviewed the procedures for submitting new graduate courses. The committee also reviewed a new course proposal from the School of Education, LTRC 513 Language and Literacy Instruction for K-12 English Language

Learners. The committee recommended some changes which have been forwarded to the SOE.

Advisory Committee on Scholarship and Research
This committee has not met.

Budget Advisory Committee
This committee has not met.

Grievance Committee
This committee has not met.

Strategic Planning Committee
This committee has not met.

IV. NEW BUSINESS

Enrollment Report and Implications
Dean Stamp discussed University's Enrollment Report and implications. The goal is to find ways to increase enrollment and increase the revenue stream. Increasing funds will allow Binghamton University to hire more faculty, raise teaching assistant stipend levels and improve infrastructure. Currently there is an agreement with SUNY-system and NYS Governor to participate in NYS-SUNY 2020, which provides various additional funds for campus.

Recruitment Efforts
Cheryl Fabrizi, Assistant Dean for Recruitment and Admissions, has developed brochures, visited department websites and attended graduate fairs. She welcomes the opportunity to work with Graduate Directors and Chairs to effectively market programs and recruit students.

Graduate Council was given a brochure that Assistant Dean Fabrizi developed to recruit graduate students. Suggestions were made from the Council regarding simplifying the brochure by making it less wordy.

Florence Margai, Associate Dean of the Graduate School, discussed the BU PREP program. PREP stands for planning, engagement, resilience, professionalism. Each semester the Graduate Community of Scholars (GCOS) organizes 6-8 graduate level workshops that are geared toward the professional development and career aspirations of graduate students. This semester, some of the workshops being offered are graduate writing, peer mentoring, engaging in community work, dissertation support, and creating an effective classroom. The PREP program also conducted a workshop on external fellowships which was well attended by graduate students.

Grievance Procedures
Each Department sets their own grievance procedures using guidelines set by Graduate Council.

V. ADJOURNMENT

The meeting was adjourned at 4:00 on a motion by Professor O'Brien and seconded by Professor Muscari.

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Minutes recorded by Cheryl McGowan,
Secretary to the Vice Provost and Dean
of the Graduate School