BINGHAMTON UNIVERSITY

THE GRADUATE COUNCIL- MEETING MINUTES

November 29, 2021

3:30 p.m. – 5:00 p.m.

PLACE:	Zoom / Couper Administration, AD-148
PRESIDING:	Gretchen Mahler, Interim Dean of the Graduate School
MEMBERS:	Christopher Bartlette, Jeremy Blackburn, Scott Craver, Danielle Dunne, Rory Eckardt, Ann Fronczek, Jeroen Gerrits, Yetrib Hathout, Kristina Lambright, Les Lander**,** Patrick Madden, Loretta Mason-Williams, Erin E. Mccurdy (rep. GSO President), Andreas Pape, Thomas Powell, Joshua Reno, Nicole Rouhana, Julia Rumsey, Hiroki Sayama, Chenqing Song, Nathan Tumey, David Werner,
EX OFFICIO MEMBERS:	Carl Lipo, Kanneboyina Nagaraju, Gale Spencer, Ellen Tilden
EXCUSED/ABSENT:	Grace Babalola, Niyazi Bodur, Junghyun Cho, James Galbraith, Michael Jacobson, Ana Sanchez-Bachman, Christopher Wright (GSO President), Bogum Yoon

I. CALL TO ORDER:

Dean Mahler called the meeting to order at 3:32 p.m.

II. Minutes from the October 25, 2021 meeting

The minutes from the October 25, 2021 meeting were approved as written.

III. Committees:

Diversity Committee – This committee met on November 22, 2021. Andreas Pape provided an update on the Clark Fellowships. He noted that the budget is around $140,000, funding is available for 3 to 4 and there is a total of 8 applicants and the committee rated 7 of them. More details to come.

Professional Development Committee – This committee met on November 17, 2021. Andreas noted that this committee is currently reviewing the Graduate Excellence Awards. There were 52 applicants;

22 in research, 18 in teaching, 12 in service. He added that we normally give out 35 excellence awards and that the review process is currently happening.

Andreas Pape provided an update on Coding, Programming, and Writing Assistance for the Graduate Students Working Groups. He briefly discussed ideas that came out of each working group.

For the writing support group, the idea of hiring an upper-level graduate student, who could serve about 20 hours a week. Students could sign up on the webpage and ask for specific assistance. Then the student could meet face to face or through Zoom to get assistance. This working group would serve as an administrative committee to oversee them. In terms of funding, they are looking at a pilot program next semester. Andreas was present for questions. Gretchen Mahler noted that recommendations to fill this role would be helpful.

Andreas then discussed the coding and programming, support group. He noted two needs that were discussed which include; fundamentals of writing/grammar support and a higher level of how to structure the paper. For the coding support, the idea is to hire an upper-level graduate student who would be a "curator" of resources. The other role that this person would have would be organizing event workshops and reaching out to coordinate a speaker to present. Andreas noted that they are hoping to hire someone hourly, next semester. Andreas was present for questions. Andreas noted if you have any ideas for the future please reach out to Andreas or Gretchen. Lastly, he noted that he will be meeting with the GSO president this week, who seems interested in these working groups.

Student Affairs/Budget Advisory Committee – This committee met on November 16, 2021. Andreas Pape provided an update on the Graduate School Travel Awards. He noted the total budget of $53,000 and there is a total of $38,000 left for this round and April. There was a total of 30 applicants whose requests were funded out of 34 total applicants. 18 applied for the full amount of $1,000, the rest applied for smaller amounts. The vast majority were for conferences. He noted the distribution across disciplines: 5 from Humanities, 9 from Physical and Natural Sciences, 12 from Social Sciences, and 4

from Engineering. Andreas was available for questions. There was a concern brought forth regarding tracking those who are funded from under representative backgrounds and suggested adding a short DEI piece to the application. Andreas noted he would bring this suggestion back to the committee to discuss further.

Academic Standards Committee – This committee met on November 15, 2021. Andreas Pape presented the following policies for approval; Non-matriculation policy, Non-tenure track masters advising policy, Non-tenure track doctoral advising policy, and the 4+1 Form. All policy descriptions are available for review on the shared google drive.

First, Andreas presented the non-matriculation policy. After a brief discussion of this policy and the requirements, Andreas asked for a motion to approve this policy. Jeremy Blackburn made a motion to approve, Josh Reno seconded the motion and the committee unanimously moved to approve the non-matric policy.

Andreas presented the non-tenure track masters advising policy. There was one suggestion to the language of the policy to add after, student thesis or "culmination project". After a brief discussion, Andreas asked for a motion to approve this policy. Scott Craver made a motion to approve, Hiroki Sayama seconded the motion and the committee unanimously moved to approve the non-tenure track masters advising policy.

Andreas then presented the non-tenure track doctorial advising policy. After a brief discussion of this policy and the requirements, Andreas asked for a motion to approve this policy. Hiroki Sayama made a motion to approve, Nathan Tumey seconded the motion and the committee unanimously moved to approve the non-tenure track doctorial advising policy.

Lastly, Andreas presented the 4+1 form. He discussed each section of the 4+1 form. Andreas was available for questions. After a brief discussion of this policy and the requirements, Gretchen asked for

a motion to approve the 4+1 form. Yetrib Hathout made a motion to approve, Hiroki Sayama seconded the motion and the committee unanimously moved to approve the 4+1 form.

IV. **New Business**

No further business was discussed.

V. **ADJOURNMENT**

The meeting adjourned at 4:48 p.m.

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Minutes recorded by Kellie Hovancik
Administrative Coordinator, Provost Office