

2016-2017 STUDENT PAYROLL DEADLINES

PP #	Pay Period Start Date	Pay Period End Date	Department HR Form Submission Deadline	HR Master HR Form Approval Deadline	Time Sheet Submission Deadline Fridays at Noon unless otherwise noted	Check Date
5	5/19/2016	6/1/2016	5/23/2016	5/25/2016	6/3/2016	6/23/2016
6	6/2/2016	6/15/2016	6/6/2016	6/8/2016	6/17/2016	7/7/2016
7	6/16/2016	6/29/2016	6/18/2016	6/22/2016	6/30/2016	7/21/2016
8	6/30/2016	7/13/2016	7/4/2016	7/6/2016	7/15/2016	8/4/2016
9	7/14/2016	7/27/2016	7/18/2016	7/20/2016	7/29/2016	8/18/2016
10	7/28/2016	8/10/2016	8/1/2016	8/3/2016	8/12/2016	9/1/2016
11	8/11/2016	8/24/2016	8/13/2016	8/17/2016	8/25/2016	9/15/2016
12	8/25/2016	9/7/2016	8/27/2016	8/31/2016	9/8/2016	9/29/2016
13	9/8/2016	9/21/2016	9/12/2016	9/14/2016	9/23/2016	10/13/2016
14	9/22/2016	10/5/2016	9/24/2016	9/28/2016	10/6/2016	10/27/2016
15	10/6/2016	10/19/2016	10/10/2016	10/12/2016	10/21/2016	11/10/2016
16	10/20/2016	11/2/2016	10/22/2016	10/26/2016	11/3/2016	11/24/2016
17	11/3/2016	11/16/2016	11/5/2016	11/9/2016	11/16/2016	12/8/2016
18	11/17/2016	11/30/2016	11/21/2016	11/23/2016	12/2/2016	12/22/2016
19	12/1/2016	12/14/2016	12/3/2016	12/7/2016	12/9/2016	1/5/2017
20	12/15/2016	12/28/2016	12/19/2016	12/21/2016	12/20/2016	1/19/2017
21	12/29/2016	1/11/2017	1/2/2017	1/4/2017	1/13/2017	2/2/2017
22	1/12/2017	1/25/2017	1/16/2017	1/18/2017	1/27/2017	2/16/2017
23	1/26/2017	2/8/2017	1/28/2017	2/1/2017	2/9/2017	3/2/2017
24	2/9/2017	2/22/2017	2/13/2017	2/15/2017	2/24/2017	3/16/2017
25	2/23/2017	3/8/2017	2/27/2017	3/1/2017	3/10/2017	3/30/2017
26	3/9/2017	3/22/2017	3/13/2017	3/15/2017	3/24/2017	4/13/2017
1	3/23/2017	4/5/2017	3/25/2017	3/29/2017	4/6/2017	4/27/2017
2	4/6/2017	4/19/2017	4/10/2017	4/12/2017	4/21/2017	5/11/2017
3	4/20/2017	5/3/2017	4/22/2017	4/26/2017	5/4/2017	5/25/2017
4	5/4/2017	5/17/2017	5/6/2017	5/10/2017	5/18/2017	6/8/2017

Please note, highlighted dates indicate early deadlines with timesheets due in AD-244 by

*For PP 7 only, timesheets are due by 12PM on Thursday 7/2 due to July 4th holiday.

* For PP 17 timesheets are due by Wednesday at Noon or before due to Thanksgiving accelerated deadlines. For PP19 timesheets are due Friday at Noon or before and for PP20 timesheets are due Tuesday 12/20 at Noon or before for the Christmas holiday.