HARPUR COURSE SCHEDULING

Scheduling courses for your first semester may seem overwhelming, but we’ve set up a brief tutorial to help you feel more comfortable planning your first Binghamton schedule.

There are a number of tools you will use when building your schedule.

Your Toolbox:

**College Scheduler** – College Scheduler is where you will find course listings, descriptions and days and times for Fall classes. [https://www.binghamton.edu/registrar/media/CollegeScheduler_player.html]

**Major Guides** - In these Major Guides, you’ll be able to explore all of the Harpur majors, get advice of first-year classes and find information on what graduates do with degrees in various majors. [http://binghamton.edu/orientation/choose-your-courses/school-harpur/majors.html]

**University Bulletin** - The Bulletin will give you more in-depth information on major and minor requirements. [http://bulletin.binghamton.edu]

**Advanced Placement Tables** - The AP tables will provide information on how your AP exam scores translate to college credits and general education requirements. [http://www.binghamton.edu/harpur/advising/transfer/apcurrent.html]

**Transfer Course Tables** - If you have taken college courses while in high school, the transfer tables will have information on how those classes will satisfy requirements. If the college you attended is not listed, don’t worry – you can contact the Harpur Advising Office to get your answers: harpfrsh@binghamton.edu, 607-777-3700

Think about these questions when choosing your courses, including your General Education Requirements:

Interests – What do you like to learn about?
Explore - What do you want to learn about?
Strengths- At what do you excel?

Binghamton offers you so many choices of courses to take. This is your chance to explore.

First schedule should be set up something like this:

- Course in my potential major course 4
- a Course I am interested in 4
- a Gen Ed course 4
- a GenEd or communications course 4

for a total of 16 credits
Here are the top 10 scheduling guidelines:

1. **Create a Balanced Schedule** - [When you click this it opens a page with the following content with an appropriate graphic] To create a balanced and diverse schedule select one course from the Fine Arts and Humanities Division, another from the Math-Sciences Division, one from the Social Sciences Division and then choose another course from one of these divisions. Click here for Harpur departments and programs. [http://www.binghamton.edu/harpur/department-programs.html]

2. **Think about what kind of learner you are** - Do you learn best in small groups? Are you more comfortable in larger settings? Do you prefer to be evaluated by taking tests and exams, or would you rather write papers? Do you learn best in the morning or are you a better learner later in the day?

3. **Only 2 Science and Math Courses** - Unless recommended by your major, don’t take more than two science and math courses. Psychology falls under the Math/Science division. Pre-health students should follow the recommended course schedule outlined on the Pre-health website. [http://binghamton.edu/pre-health/]

4. **Freshman Appropriate** - When you are selecting classes, make sure they are Freshman Appropriate. These are going to be 100- and 200-level courses and may be listed in the course descriptions on College Scheduler as First-Year Appropriate.

5. **Watch for Prerequisites** - Be aware that some courses have Prerequisites. You will need to postpone taking these until after you have taken the Prerequisite course or courses. Course prerequisites can be found in the University Bulletin and within the course descriptions on College Scheduler.

6. **Do Not Duplicate Classes** - If you have transfer coursework or AP credits do not repeat those classes. The AP Equivalency Tables and the Transfer Equivalency Tables will help you find out which of your high school and previous college credits may transfer.

7. **Be aware of Restrictions and Fees** - Check for R (restriction) designations as they are not open to you and F (fee) designations because you will need to be prepared to pay extra fees to take the course.

8. **Ten Minute Rule** - When creating your schedule, remember that 10 minutes between classes is enough time to get from one class to the next.

9. **Sixteen Credits** - Remember that at Binghamton, most courses are 4 credits. You must take at least 12 credits to be considered a full time student, and 18 credits are the maximum you are allowed to take in a semester. The typical student takes 16 credits.

10. **Talk to an Advising Associate** - If you have questions after reviewing all of this information you can call the Harpur Academic Office and speak to one of our Advising Associates who stand ready to help with any questions you have: harpfrsh@binghamton.edu, 607-777-3700
Thanks for watching!

If you have any questions, please contact:

Harpur Academic Advising
harpfrsh@binghamton.edu
607-777-3700