Project Directors Meeting

April 23, 2015
Agenda

- Welcome from Paul Parker
- Update from VP Sammakia
- Introduction of New Staff
- New Federal Regulations
- Pre-Award and Compliance System Initiative
- On-line Tool for Award Management
- Updates from Pre-Award, Grants Management, Accounts Payable/Travel, Human Resources
- Discussion/Questions
Research Administration

Provide the best service possible to those members of the University community involved in the application for and administration of sponsored projects

• Open Communication
• Interaction
New Faces in Research Administration

Thomas Burke
Administrator, Research Compliance

Erin Schneider
Grant and Contract Administrator, Pre-Award

Emily Hermanovitch
Clerical Specialist, Human Resources

Kandace Tredo
Administrative Assistant, Grants Management
Division of Research Mission

Focus ...

- Promote and support the research and scholarly activities of the Binghamton University community
- Provide an effective infrastructure for the administration of sponsored programs
Metrics: Committed Funds

2012-13: $27,125,177
2013-14: $19,811,842
2014-15: $27,852,646
Year-to-date expenditures at Binghamton are about 8 percent higher vs. the same period last year.

Stony Brook (8.5 percent) and Buffalo (4.5 percent) are also seeing increases, while Albany has seen a decrease of 10.6 percent from last year.
Sponsored Programs Statistics

- http://www.binghamton.edu/research/vp/fundingstatsannualrep.html
New Federal Regulations
Uniform Guidance (UG)

• Uniform Administrative Requirements, Cost Principles, and Audit Requirements
  • Issued by the Office of Management and Budget; applies to Federal and Federal Flow-Through funding
  • Combines eight Circulars (A-21, A-110, etc) into one
  • Applies to new awards and new funding increments issued on and after December 26, 2014
Uniform Guidance

• Each federal agency will have a separate implementation plan for the UG
  • To date, 18 of the 28 federal granting agencies have issued deviations/exceptions to the new guidance
  • Agency terms and conditions take precedence over the UG rules

• UG is still being interpreted and clarified
  • Research Administration is assessing the impact of the new requirements
Uniform Guidance
Key Considerations - Areas of Impact

• Prior Approvals
  • Expenditures not included and justified in proposal
  • Over-expenditure/re-budgeting between cost categories
  • Charging administrative salaries
  • No-Cost Extensions

• Direct Charges
  • Computing devices under $5,000
    - Must be essential and allocable
    - Must not be purchased for reasons of convenience or preference
    - Project must not have access to other devices that can achieve the same purpose
Uniform Guidance

• Award Closeout
  • Expenditures during last 90 days of project
    • Increased funding agency scrutiny / expenditures being disallowed
    • What benefit does it bring to the project if ending?
    • Particular attention being paid to cost transfers

• Awards must be closed out within 90 days of award end date
  • Includes submission of ALL reports: technical, financial, property, invention
  • All expenditures must be processed and reimbursements made within 45 days after term date
Uniform Guidance

• Procurement
  • Significant changes
    • Lowering of purchasing thresholds requiring competitive quotes and bids
  • Granted grace period for implementation (July 2016)
Uniform Guidance

• Next Steps
  • Continue to monitor and assess individual agency implementation plans
  • Review policies and procedures
  • Develop plan for procurement compliance
  • Work with faculty individually on the management of their sponsored program(s)
Pre-Award and Compliance System (PACS) Initiative

COEUS has been our primary tool for the management of proposal activity and protocol submission for 8 years

- MIT decided it will no longer support COEUS
- New system needed to be identified
PACS – Replacement

• RFP was issued and vendors were identified

• Invited all current PIs and faculty who have submitted proposals or protocols within the past two years to view demos and evaluate the systems

• Evaluation resulted in Huron Click as vendor/system of choice

• System provides:
  • PI Portal – anytime access/real time status
  • Agreements/Negotiation management
  • Conflict of Interest disclosure
  • Compliance protocol submission and committee management (including IRB, IACUC, Biosafety)
  • Additional administrative functionality
PACS - Implementation

- Large Project
  - Implementation scheduled for Fall 2016/Spring 2017
  - COEUS will be supported during transition

- Communication
  - Kick-off Project – May 2015
  - PACS Website – updated information and status on implementation timeline

- Training Efforts
PI Dashboard

http://binghamton.edu/research/sfa/reportcenter.html
PI Dashboard

• Powerful online tool providing access to award and project information
• Easily accessible (BU PODS credentials)
• Quickly view:
  • Account balances
  • Current employees supported
  • Awards/projects terming in the next 90 days
  • Technical reports due
  • Status of transactions/purchases/reimbursements
PI Dashboard Access and Training

• Training
  • Instruction Video – 5 minutes
• Quick Guides
  • What information is available on the PI Dashboard?
  • How do I check my account balances?
  • Has payment been processed for my order?
• One on One/Individualized
  • Contact Sponsored Funds at x7-6752
Updates

• Pre-Award – Tanja deMauro
• Grants Management – Don Miller
• Accounts Payable/Purchasing – Joe Walker
• Human Resources – Tom Popielarski
Pre-Award

• Redistribution of departmental assignments
  • Current list always available on OSP website

• Funding opportunity search tool update
  • RF for SUNY-wide Pivot subscription to be discontinued May 4
  • OSP team will continue to work with PIs to identify research interests / match with potential funding opportunities

• Proposal development assistance available through assigned OSP contact

http://research.binghamton.edu/SponsoredPrograms/
Grants Management

• Submission of progress/technical reports
  • Timeliness
  • Notification process

• Effort Reporting
  • eCRT System
  • NYS now requiring certification of effort

• IFR Transactions
  • Notified at award establishment
  • Timeliness

• Spend Rates
  • Being monitored by sponsors
Accounts Payable/Purchasing

• P-Card
  • Reviewing feasibility given differing sponsor regulations

• International Travel
  • Prior notification needed to confirm allowability
  • Travelers going to any country with a travel warning indicated by the U.S. Department of State must have advance written approval from the campus operations manager AND campus president
RF Human Resources

• New RF Employee Recruiting
  • Information Meeting being scheduled
• eTime and Attendance
  • Implementation target – January 2016
    • Non-exempt salary category
• Stress Management Seminar
  • May 6 @ 10am – Biotechnology Building Room 2221

Open positions available at

[link](go.binghamton.edu/rfjobs)
Discussion

Questions/Comments