QUALIFICATIONS:
* Summer Resident Assistants must be current Binghamton University students.
* Summer RAs do not need to be enrolled in summer school.
* Preference given to those with RA experience or that have been hired as an RA for the fall semester
* Transferrable leadership experience required

EXPECTATIONS AND RESPONSIBILITIES:
Summer RAs are required to be available and live in an assigned Hillside or Susquehanna apartment May 24 through August 11.

Establish effective and ongoing communication with the Community Director, area secretaries, and Assistant Director for the Apartment Communities.

Establish a professional relationship with the summer residents.

Spend a significant amount of time in their assigned apartment community.

Be available to assist residents.

Participate in student staff interviews of Residential Life professional candidates (ie:RDs). Please note that this requires you to be available for an hour during the traditional work day (8am-4pm).

Be a resource for residents in all areas of campus life.

Enforce university policies and procedures.

Organize, support, and participate in two staff community builders; one each summer term

Actively participate in staff training and staff meetings.

Complete room condition reports and assist with check-in and check-out processes.

Complete other necessary forms and reports, such as housing rosters, incident reports and work orders.

Post notices and maintain bulletin boards.

Report all maintenance concerns.

Participate, on a rotating basis, in evening staff office duty.

Assist with other relevant duties as assigned.

Follow and uphold all University and Residential Life policies.

FURTHER CONDITIONS
- Must be available for training on Friday, April 21, 2016 from 4:30-6:30 pm. This will include training on protecting minors.
- Must agree to and pass a criminal/sexual misconduct background check
- There will be an additional training session on Thursday, May 25, 2017 from 9am – 12pm in the Hillside Commons. We will provide you with lunch and then you will be moving into your summer apartment.
- Must be available to work holidays/holiday weekends including Memorial Day, May 29, 2017, as well as the morning of Saturday, July 1st and during the day on Tuesday, July 4th.
- Summer RAs receive a free room in a Hillside or Susquehanna apartment (valued at $1600) and $315 in meal money added to their student account. Please note that these meal funds are only active during the term of the contract and will not roll over into the fall.
- Each staff member may take one week’s vacation during the summer, to be coordinated and approved by the Community Director.