An undergraduate student must be within **eight (8) credits** of completing my undergraduate degree, I request the following graduate course(s) be noted as graduate credit on my transcripts:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
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</tbody>
</table>

Student Signature ___________________________ Date (mm/dd/yyyy) ___________________________

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**Financial Aid** (Student Wing, Room 109)

*Students who are federal financial aid recipients must see a financial aid counselor.*

I have discussed the ramifications of this petition on the student's federal financial aid with the above named student.

Financial Aid Counselor ___________________________ Date ___________________________

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**Student Accounts** (Student Wing, Room 117)

*Students who are state financial aid recipients NYS TAP etc. must see a Student Account representative.*

I have discussed the ramifications of this petition on the student's state financial aid with the above named student.

Student Accounts Representative ___________________________ Date ___________________________

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**Registrar’s Office**

According to the DARS report dated ___________________________ , the above named student is within eight credits of graduation and does not need the course(s) listed to complete his/her undergraduate degree.

Registrar’s Office Representative ___________________________ Date ___________________________