WATSON SCHOOL
DEGREE AUDIT REPORT SYSTEM (DARS)
EXCEPTION FORM

Instructions to Department:
Use this form to approve exceptions to the standard major requirements for individual students. These can include course substitutions, course waivers, a reduction of required credits in a given area, etc. These exceptions must be approved at the department level before being submitted to the Watson School Advising Office for processing.

Last Name __________________________  First Name __________________________  MI _____
Student B-Number ______________________  Your Catalog Year ______________________
Department of Major _________________  Major Code __________ (i.e., BE/273, COE/297, CS/170, EE/266, ISE/267, ME/268, EDD/229)

I. CHANGE REQUESTED FOR:

<table>
<thead>
<tr>
<th>Course Substitution</th>
<th>Original Course(s)</th>
<th>Substitute</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Required _______</td>
<td>Allowed _______</td>
</tr>
</tbody>
</table>

Waive Required Course(s) _______   _______
Waive Hours (amount) _______   _______

Adviser Name Print or Type: __________________________________  Ext. ______________________
Signature ____________________________  Date ______________________

II. CHANGE REQUESTED FOR:

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Waive Required Course(s) _______   _______
Waive Hours (amount) _______   _______

Adviser Name Print or Type: __________________________________  Ext. ______________________
Signature ____________________________  Date ______________________

(This section for Watson School Advising Office)

PROCESSED by: ____________________________
Date: ____________________________

RETURN ORIGINAL TO DEPARTMENT FILE