Binghamton University – University Counseling Center
Graduate Assistantship – Mental Health Outreach Position (half-time)

The University Counseling Center is dedicated to promoting psychological wellbeing that enriches personal and academic growth. The Counseling Center provides individual and group psychotherapy, referral services, consultations and psycho-educational programs. The staff consists of psychologists and social workers as well as clinical interns who serve students year round.

The graduate assistant works to support the University Counseling Center’s goal to meet the goals of increasing awareness and decreasing stigma of mental health issues and promoting prevention efforts through outreach initiatives.

Description of Duties
• Responsible for continual monitoring and assisting with oversight over the mental health advocate (MHA) certificate program, a program aimed at increasing mental health awareness, which includes, but not limited to responding to e-mails, sending out materials to participants, and managing a monthly newsletter
• Responsible for creating scheduling of events for the MHA Program.
• Assist with the graduate assistant for the M-HOPE program as needed.
• Responsible for responding to requests for MHA in a timely and professional manner
• Assist with the development of a suicide prevention program through the Jed Foundation
• Serve on committee(s) related to your job description
• Assist in creating and/or maintaining social media websites and the webpage
• May also have some administrative duties as needed
• Some evenings and weekends will be required; will be given advance notice.

Qualifications
• Must be accepted into a Binghamton University graduate program for the 2016-2017 academic year
• Bachelor’s degree required. Educational background in counseling, social work, psychology, human development, sociology, or education preferred
• Experience in one or more of the following highly desired: non-profit, education/teaching, working with young adult populations, mental health field, or in higher education
• Successful candidates should possess:
  ▪ Good time management skills
  ▪ Strong public speaking experience
  ▪ Excellent interpersonal skills
  ▪ Cultural competency with diverse populations
  ▪ Able to communicate effectively both orally and in writing
  ▪ Ability to work well in groups and individually
  ▪ Adaptability and a willingness to help build new initiatives
  ▪ Proficiency in Microsoft Office products
  ▪ Leadership or teaching experience a plus
  ▪ Social media and visual marketing experience a plus

Stipend
This assistantship includes a base stipend for the academic year of $4,700, paid biweekly. This position is represented by the Graduate Student Employees Union (GSEU) and the stipend includes all potential union-negotiated raises applicable for the academic year. Ten hours of work per week is expected. This position requires some night and weekend hours.

To Apply: Persons interested should submit the general application on the Student Affairs website, resume, letter of interest summarizing qualifications and relevant experience, and contact information for two (2) references to LeAnna Rice at lrice@binghamton.edu.