

# GUIDELINES FOR UNDERGRADUATE RE-ENROLLMENT

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## Who needs to re-enroll?

- Any student who misses three (3) consecutive semesters (Fall/Spring or Spring/Fall).

## How do I re-enroll?

- Download at <http://admissions.binghamton.edu/apply/> or obtain from the Admissions Office.
- Submit the completed application prior to the start of the semester of re-enrollment.

## How do I find out if my re-enrollment is approved?

- We will notify you by letter, once your re-enrollment is complete.

## Is there anything that will prevent my re-enrollment?

- Blocks: Suspensions, missing health forms, and/or outstanding debts.
- All students enrolled in the Educational Opportunity Program (EOP) must receive clearance from the director of EOP.

## What about Financial Aid eligibility?

- If your re-enrollment is approved, this decision does not imply restoration of eligibility for financial aid (including student loans). Please consult with Financial Aid and Student Records before making final plans return to Binghamton University.

## SUSPENDED STUDENTS FOLLOW THESE ADDITIONAL GUIDELINES:

Harpur College of Arts and Sciences	Suspension lasts for two major semesters. Student suspended for the second time is not eligible to return. Contact the Academic Advising office at 607-777-6305 to appeal dismissal
Decker School of Nursing	Decker School of Nursing Admissions Committee will review the application to determine if student is eligible for re-enrollment.
College of Community and Public Affairs	Suspension lasts for one major semester. Student who has been out on suspension and whose GPA is under the academic dismissal index will return under a contract.
School of Management	School of Management will review the application to determine if student is eligible for re-enrollment.
Watson School of Engineering and Applied Science	Suspension lasts for one major semester. A third suspension is considered dismissal. Student must petition the Watson School Academic Affairs Committee in writing to appeal dismissal.

# GUIDELINES FOR UNDERGRADUATE RE-ENROLLMENT (continued)

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## RE-ENROLLMENT CHECKLIST

- Contact your academic advisor after you receive your re-enrollment acceptance letter.
- Obtain your student ID card from the office of Financial Aid and Student Records. It is required for access to many buildings and on-campus services.

**Visit the BU Brain <http://bubrain.binghamton.edu/> to:**

- View or pay any outstanding debts.
- Complete the Student Code of Conduct acknowledgement online (if you haven't already done so)
- Register for classes (Note: For Summer or Winter Session registrations, visit [summer.binghamton.edu](http://summer.binghamton.edu) or [winter.binghamton.edu](http://winter.binghamton.edu))
- Contact Financial Aid prior to start of classes if you are seeking aid.
- Contact Residential Life for information about on-campus housing.
- Contact Student Accounts to make payment arrangements.
- Confirm your enrollment via BU BRAIN.
- For online courses, set-up Blackboard access at [Computing Services computing.binghamton.edu](http://computing.binghamton.edu).
- If you are an international student, and will return to Binghamton on an F-1 or J-1 visa, contact the Office of International Student and Scholar Services for additional requirements.

## CONTACT INFORMATION

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**Counseling Center** 607-777-2772 [counseling.binghamton.edu](http://counseling.binghamton.edu)

**Educational Opportunity Program** 607-777-2791 [eop.binghamton.edu](http://eop.binghamton.edu)

**Financial Aid Office** 607-777-2428 [bingfa.binghamton.edu](http://bingfa.binghamton.edu)

**Health Services** 607-777-2221 [health.binghamton.edu](http://health.binghamton.edu)

**International Student & Scholar Services** 607-777-2510 [iss.binghamton.edu](http://iss.binghamton.edu)

**Student Records** 607-777-6088 [registrar.binghamton.edu](http://registrar.binghamton.edu)

**Residential Life** 607-777-2321 [reslife.binghamton.edu](http://reslife.binghamton.edu)

**Student Accounts** 607-777-2702 [studentaccounts.binghamton.edu](http://studentaccounts.binghamton.edu)

**SUNY Student Loan Service Center** 518-525-2626 [slsc.albany.edu](http://slsc.albany.edu)

**Undergraduate Admissions** 607-777-2171 [admissions.binghamton.edu](http://admissions.binghamton.edu)

**Advising Offices:** degree students, forward any additional official transcripts to your advisor for credit evaluation

**College of Community and Public Affairs** 607-777-2841 [ccpa.binghamton.edu](http://ccpa.binghamton.edu)

**Center for Innovative and Continuing Education** 607-777-4866 [binghamton.edu/cice/advising/index.html](http://binghamton.edu/cice/advising/index.html)

**Decker School of Nursing** 607-777-4954 [dson.binghamton.edu](http://dson.binghamton.edu)

**Harpur College of Arts and Sciences** 607-777-6305 [harpur-advising.binghamton.edu](http://harpur-advising.binghamton.edu)

**School of Management** 607-777-231 [som.binghamton.edu](http://som.binghamton.edu)

**Thomas J. Watson School of Engineering and Applied Science** 607-777-6203 [watson.binghamton.edu](http://watson.binghamton.edu)