

## FACULTY/STAFF AND GATA PAYROLL DEADLINES

PP #	Pay Period Start Date	Pay Period End Date	Department HR Form Submission Deadline	HR Master HR Form Approval Deadline	Check Date
7	6/20/2024	7/3/2024	6/24/2024	6/26/2024	7/17/2024
8	7/4/2024	7/17/2024	7/8/2024	7/10/2024	7/31/2024
9	7/18/2024	7/31/2024	7/22/2024	7/24/2024	8/14/2024
10	8/1/2024	8/14/2024	8/5/2024	8/7/2024	8/28/2024
11	8/15/2024	8/28/2024	7/10/2024	7/10/2024	9/11/2024
12	8/29/2024	9/11/2024	7/10/2024	7/10/2024	9/25/2024
13	9/12/2024	9/25/2024	9/16/2024	9/18/2024	10/9/2024
14	9/26/2024	10/9/2024	9/26/2024	9/27/2024	#####
15	#####	#####	10/10/2024	#####	11/6/2024
16	#####	11/6/2024	10/24/2024	#####	#####
17*	11/7/2024	#####	11/7/2024	11/8/2024	12/4/2024
18	#####	12/4/2024	11/21/2024	#####	#####
19**	12/5/2024	#####	12/5/2024	12/6/2024	#####
20	#####	1/1/2025	12/12/2024	#####	1/15/2025
21	1/2/2025	1/15/2025	1/2/2025	1/3/2025	1/29/2025
22	1/16/2025	1/29/2025	1/20/2025	1/22/2025	2/12/2025
23	1/30/2025	2/12/2025	1/30/2025	1/31/2025	2/26/2025
24	2/13/2025	2/26/2025	2/13/2025	2/14/2025	3/12/2025
25	2/27/2025	3/12/2025	3/3/2025	3/5/2025	3/26/2025
26	3/13/2025	3/26/2025	3/17/2025	3/19/2025	4/9/2025
1	3/27/2025	4/9/2025	3/27/2025	3/28/2025	4/23/2025
2	4/10/2025	4/23/2025	4/14/2025	4/16/2025	5/7/2025
3	4/24/2025	5/7/2025	4/28/2025	4/30/2025	5/21/2025
4	5/8/2025	5/21/2025	5/8/2025	5/9/2025	6/4/2025
5	5/22/2025	6/4/2025	5/22/2025	5/23/2025	6/18/2025
6	6/5/2025	6/18/2025	6/9/2025	6/11/2025	7/2/2025
7	6/19/2025	7/2/2025	6/20/2025	6/23/2025	7/16/2025

\* HR Closed 11/28-11/29/2024      \*\*Payserv Down 12N 12/23/2024

12/31/2025 will be a FAC/STAFF/GA&TA payday. 1/01/2025 is a HOLIDAY