

Student Submission Schedule AY 2024-2025

Payroll Period	Pay Period Start Date	Pay Period End Date	Department HR Form Submission Deadline	HR Master HR Form Approval Deadline	TAS Submission Deadline Fridays at Noon unless highlighted	Check Date
4	5/9/2024	5/22/2024	5/14/2024	5/15/2024	5/24/2024	6/13/2024
5	5/23/2024	6/5/2024	5/23/2024	5/24/2024	6/6/2024	6/27/2024
6	6/6/2024	6/19/2024	6/11/2024	6/12/2024	6/20/2024	7/11/2024
7	6/20/2024	7/3/2024	6/25/2024	6/26/2024	7/3/2024	7/25/2024
8	7/4/2024	7/17/2024	7/9/2024	7/10/2024	7/19/2024	8/8/2024
9	7/18/2024	7/31/2024	7/23/2024	7/24/2024	8/2/2024	8/22/2024
10	8/1/2024	8/14/2024	8/6/2024	8/7/2024	8/16/2024	9/5/2024
11	8/15/2024	8/28/2024	8/20/2024	8/21/2024	8/30/2024	9/19/2024
12	8/29/2024	9/11/2024	9/3/2024	9/4/2024	9/13/2024	10/3/2024
13	9/12/2024	9/25/2024	9/17/2024	9/18/2024	9/27/2024	10/17/2024
14	9/26/2024	10/9/2024	10/1/2024	10/2/2024	10/11/2024	10/31/2024
15	10/10/2024	10/23/2024	10/15/2024	10/16/2024	10/25/2024	11/14/2024
16	10/24/2024	11/6/2024	10/28/2024	10/29/2024	11/7/2024	11/27/2024
17	11/7/2024	11/20/2024	11/7/2024	11/8/2024	11/21/2024	12/12/2024
18	11/21/2024	12/4/2024	11/21/2024	11/22/2024	12/5/2024	12/26/2024
19	12/5/2024	12/18/2024	12/9/2024	12/10/2024	12/12/2024	1/9/2025
20	12/19/2024	1/1/2025	12/19/2024	12/20/2024	1/3/2025	1/23/2025
21	1/2/2025	1/15/2025	1/7/2025	1/8/2025	1/17/2025	2/6/2025
22	1/16/2025	1/29/2025	1/21/2025	1/22/2025	1/31/2025	2/20/2025
23	1/30/2025	2/12/2025	2/4/2025	2/5/2025	2/14/2025	3/6/2025
24	2/13/2025	2/26/2025	2/18/2025	2/19/2025	2/28/2025	3/20/2025
25	2/27/2025	3/12/2025	3/3/2025	3/4/2025	3/13/2025	4/3/2025
26	3/13/2025	3/26/2025	3/18/2025	3/19/2025	3/28/2025	4/17/2025
1	3/27/2025	4/9/2025	4/1/2025	4/2/2025	4/10/2025	5/1/2025
2	4/10/2025	4/23/2025	4/15/2025	4/16/2025	4/25/2025	5/15/2025
3	4/24/2025	5/7/2025	4/29/2025	4/30/2025	5/9/2025	5/29/2025