

# Residential Life Summer B-Welcome Crew

### Position Description 2024-2025

### **Overview**

The Office of Residential Life is seeking 180-200 amazing student leaders to help us welcome students and families to campus during the August move-in process! Your friendly and positive attitude will create an exciting and welcoming environment that will help us create a home away from home! Join our crew and contribute to a defining moment.

### Job description

#### General:

- Apply a friendly, positive, and helpful attitude toward your work with the B-Welcome Crew, staff, students, and families.
- Help Residential Life staff check in students by scanning ID cards, organizing key distributions, and assisting students.
- Help Residential Life and Physical Facilities staff load/unload carts for students in locations across campus in the unloading zones near our buildings.
- Help Residential Life staff and students/families carry belongings into their residence halls in each community.
- Assist in management of green moving carts as needed.
- Arrive at each shift on time and remain at your worksite for the full duration of assigned shifts.
- Be responsive to onsite supervisors and communicate when prompted.

# **Application Requirements**

- Complete preliminary paperwork and online training as advised.
- Attend a 1-hour mandatory training session prior to the University's Move-in Days at 6pm on August 15th, 2024 in the C4 MPR.
- Availability to work on the following move-in days and times:
  - August 16th, 17th, and 18th 8:00am-4:00pm

## **Compensation & Term of Employment**

- If you live on campus for Fall 2024, you can move in early on August 14, 2024
- You get to meet and greet our students and families, and work with a fun crew!
- This is a paid position \$15.00 per hour with a maximum of 25 hours available.
- You will be provided a free lunch on days that you work
- You get a free B-Welcome Crew T-shirt!

If you anticipate a need for disability related accommodations or auxiliary aids to attend or participate, please contact reslifejobs@binghamton.edu. We ask that you provide us at least 3-5 days of advanced notice regarding your equal access needs.

### Binghamton University is an affirmative action/equal opportunity employer.

Binghamton University Residential Life is committed to excellence in diversity and the creation of an inclusive learning and working environment. We encourage applicants of marginalized backgrounds to apply to this position. All qualified applicants will be considered for employment without regard to race, color, national origin, religion, sex, gender identity, gender expression, sexual orientation, age, ability status, veteran status, or any other protected characteristics applicable by law.