

Binghamton University Transportation and Parking Services

Couper Administration Building - Ground Floor (AD-G8)

P.O. Box 6000, Binghamton, NY 13902-6000

Phone 607-777-2279 Fax 607-777-4646



Event Parking Request

Please complete the event form below and email a copy to parking@binghamton.edu.

Request Date:	Contact Name:		
Department/Organization:		Phone:	
Email:		Account to Charge:	
Event Name:			
Event Location:		Expected Number of Vehicles:	
Event Date:	Event Start Time:	Event End Time:	

Additional
Comments: _____

Event Type (Pick at Least One):

Pay by Space/Lot

Guest Passes – Garage / Paid Lot

Resources Requested:

Traffic Control Attendant

Directional Signage to Park

For office use only:

Lot Assigned: _____ Date/Time: _____

Attendants Assigned: _____

of Barricades: _____ # of Signs: _____